

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
October 21, 2021

Board President Tim Glinski called the Regular Board meeting to order at 6:30 pm.

Present: Tim Glinski, Sharon Novak, Bonnie Cuthbert, Judy Koch and Jeri Villa

Absent: Lillian Ball and Mozella Brown

Also Present: Debbie Albrecht, Lisa Korajczyk, Library Director and Eleanor Borys, Admin. Asst.

Visitors: Jenny Polley, Dan C. Centracchio and Patricia Lech, L.A.C.E.

L.A.C.E.: L.A.C.E. President Jenny Polley presented the Director a With Appreciation plaque for the Library's sponsorship and all of the support the Library gives all year long. Jenny also was thankful to the Friends of the Library for assisting in selling the Pumpkin Raffle tickets and presented a check for \$300.00 for the Friends of the Library.

Final report on Remodel Project: Tabled for future notice pending rescheduling with Dan Eallonardo from Independent Construction.

Correspondence: Debbie shared a letter that she received from Brian Hanigan, Village Finance Director regarding Village accounting and payroll services and the current and future fees.

Approval of Minutes: Judy Koch moved and Bonnie Cuthbert seconded the motion to approve the September 16, 2021 minutes of the Regular Board Meeting.

All present voted aye. Motion carried.

Approval of Expenditures: Bonnie Cuthbert moved and Sharon Novak seconded to approve payment of the October 2021 General/Prepaid bills in the amount of \$140,106.51 and additional October 2021 bills in the amount of \$38,283.06.

All present voted aye on a roll call vote. Motion carried.

Accept Director and department Heads' Monthly Reports: President Glinski stated Debbie's report was very nice. He asked about Tony's report regarding the computer that controls the HVAC. Debbie said it is no longer an issue the computer has been replaced. Library Board President welcomed aboard Lansing Public Library's new Director Lisa Korajczyk.

Friends of the Library: Debbie was happy Discover has picked up the old books from the book saleroom and it is now ready to be re-stocked with new donated inventory. Friends will resume donations November 1, 2021. Debbie was grateful the Friends earned \$300.00 from the Pumpkin Raffle ticket sales.

Review Serving Our Public 4.0: Standards for Illinois Public Libraries:

What we improved on from last year, what still needs work?

Debbie explained the requirements and the library is meeting the standards as listed on each Chapter's Checklist. The library meets most standard but needs a new strategic plan & to be aware that the HVAC system will need to be updated within the next few years. Library will have to work on a new strategic plan but the report will be completed & submitted soon

First Reading of New Disaster Plan: The plan still has some things to be worked on so it will be tabled for the new Director Lisa to work on.

Set Tax Levy for the upcoming tax year: Debbie stated that 5.9 percent for next year's COLA is why it is recommended that we raise the tax levy (4.95%). Bonnie Cuthbert moved and Judy Koch seconded motion to raise the tax levy by 4.95%.

All present voted aye. Motion carried.

Goodbye & Thank You to All!: Debbie Albrecht thanked everyone for everything.

President Tim Glinski declared the October 21, 2021 Board Meeting adjourned at 7:10 p.m.

The next regular board meeting will be on November 18, 2021.

Submitted by,

Eleanor Borys, Administrative Asst.

Trustee Lillian Ball, Board Secretary