

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
March 21, 2019

Vice President Sharon Novak called the Regular Board meeting to order at 6:36 pm.

Present: Bonnie Cuthbert, Judy Koch, Sharon Novak and Jeri Villa

Absent: Mozella Brown and Tim Glinski

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Visitors: Emily Laidley, Department Head of Youth Department

Emily made an appeal to the Board for an additional employee in the very near future. She explained that our outreach has expanded tremendously in this school year.

Correspondence: Debbie shared several up-coming events with the board, among the stack were a flyer for the Library's Wizard of Oz Village Wide scavenger hunt, the Fox Point event schedule. Along with a letter from Secretary of State thanking the Library for partaking in "Illinois Reads" program and a very nice Thank You from Kadena Air Base Airmen for our support in the "Coupon Program" sent overseas.

Approval of Minutes: Bonnie Cuthbert moved and Judy Koch seconded the motion to approve the February 21, 2019 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Bonnie Cuthbert moved and Sharon Novak seconded to approve payment of the March 2019 General/Prepaid bills in the amount of \$167,956.70 and additional March 2019 bills in the total amount of \$10,427.57.

All present voted aye on a roll call vote. Motion carried.

Friends of the Library:

Debbie said all is well with the Friends. She intends to speak with Friends of the Library about resurrecting the Wine Tasting event that we have had in the past.

Lunch Bus Update: Debbie informed the board that the Library will be hosting the lunch bus program again this year in the same manner as we have been.

Update on North Parking Lot Lights: Debbie explained the situation with regulations/code requirements. This matter will be tabled for future discussion of cost.

Second Reading of Revisions and Approval of Public Faxing Policy & Library Computer Policy Fees: Debbie read revised Public Fax Policy, Fees associated with the Use of Lansing Public Library computers. Judy Koch moved and Bonnie Cuthbert seconded the motion to approve the Revisions. All present voted aye on a roll call vote. Motion carried.

Second Reading and Approval of Number of People in the Library: Emily explained the necessity for this policy. Debbie read final policy to the board. Judy Koch moved and Bonnie Cuthbert seconded the motion to approve the new Number of People in the Library Policy. All present voted aye on a roll call vote. Motion carried.

First Reading of Content Creation Policy:

Sharon had the honor of reading the Content Creation Policy.

Vice President Sharon Novak declared the regular February 21, 2019 Regular Board Meeting adjourned at 7:12 p.m.

The next regular board meeting will be on April 18, 2019.

Submitted by,

Eleanor Borys,

Administrative Asst.