

Lansing Public Library  
Board of Trustees  
Regular Board Meeting Minutes  
May 18, 2017

Board President Tim Glinski called the Regular Board meeting to order at 6:37 pm.

Present: Mozella Brown, Anthony Comer-Hill, Bonnie Cuthbert, Tim Glinski, Sharon Novak, and Jeri Villa

Absent: Judy Koch

Visitors: Natasha Harris, Colin Harris, Carson Harris, Kyndall Brown and Katie Brown

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

**Correspondence:** Debbie was once again happy to share some more positive ‘patron Applause’ notes with the board. Debbie also shared a note “you are appreciated & love everything you do”  
*Signed by I love books.*

**Approval of Minutes:** Sharon Novak moved and Anthony Comer-Hill seconded the motion to approve the April 20, 2017 minutes of the Regular Board Meeting.

All present voted aye. Motion carried.

**Approval of Expenditures:** Bonnie Cuthbert moved and Sharon Novak seconded to approve payment of the May 2017 regular/prepaid and (May FY 16/17) bills in the amount of \$136,060.70 and additional May 2017 bills in the amount of \$19,787.84.

All present voted aye on a roll call vote. Motion carried.

**Accept Director and Department Heads’ Monthly Reports:** Debbie thanked all the Trustees that were able to make the Library’s “On the Table” breakfast. Debbie also made a correction about the Lunch Bus times, and corrected that lunch will be delivered on July 3<sup>rd</sup>. Debbie also mentioned that all summer reading books will be located down stairs this year. Debbie also reminded any trustee that wanted to join the block party on June 2<sup>nd</sup> to please arrive around 5:30pm. The Hot Spots are now available for patrons to check out. The library is also ordering new library cards (with no photo) so we can issue cards remotely in the near future.

**Friends of the Library:** Debbie is thankful that Friends continue to support the Library.

**Second Reading and Vote on New Unaccompanied Minor Policy:** The change affected abandonment section. The revised section now reads: must be at least in 6<sup>th</sup> grade; this will be in effect as of the September 2017 school year. Bonnie Cuthbert moved and Sharon Novak seconded to approve the new unaccompanied minor policy. All present voted aye. Motion carried.

**Discussion and First Reading for creating Senior Library Cards and No Fines:** Debbie would like for patrons who are 65 years or older will not have to pay late fee fines. They will have to still pay for any damaged/unusable items. During the discussion, the board thought it was a good idea.

**Set Fee for Non-Resident Cards for FY17/18:** Debbie stated that the fee will be \$204.00 the same as last year as we did not raise our levy. Mozella Brown moved and Anthony Comer-Hill seconded to approve keeping the fee for non-resident cards for FY17/18 at \$204.00.

All present voted aye on a roll call vote. Motion carried

**First Annual How to Festival August 19, 2017 from 10am to 3pm:** Debbie explained how the festival she attended was set up. Debbie is hoping to have around 30 various “How To” to schedule for the day. The festival will run from 10 am until 3 pm. Debbie said she already has some ideas on what we can display.

President Tim Glinski declared the Regular May 18, 2017 Board Meeting adjourned at 7:05 p.m.

The next board meeting will be on June 15, 2017.

Submitted by,

Eleanor Borys, Administrative Asst.