

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
October 20, 2016

Board President Tim Glinski called the Regular Board meeting to order at 6:29 pm.

Present: Tim Glinski, Anthony Comer-Hill, Bonnie Cuthbert, Mary Kern, Judy Koch, Sharon Novak and Jeri Villa

Visitors: Dan Eallonardo, Independent Construction
Patty Higgins and Robert Zelisko

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Remodel Update from Dan Eallonardo: Dan provided trustees with a current status report as well as change order updates, contingency summary and interior renovation issue log. A few issues have slowed down the construction schedule. Dan explained the next few weeks would have the carpet completed and ready for the furniture delivery scheduled for November 9th thru 11th.

Visitor Robert Zelisko said he is an active patron that is a big user of Reference help desk and he shared his concerns with the board about the new phone call procedures. The board thanked him for coming and sharing his concerns. Debbie told him he could stop by to see her any time after the board meeting.

Correspondence: Debbie shared a very nice Certificate of Appreciation “In recognition of our Generous Contribution to 2016 National Night Out” from the Lansing Police Chief. Debbie also shared the new Damage Report Slips that are now placed in all Audio/CD/DVD before they are check out, along with the “Library Card Renewal Notice” for patrons that we are mailing out before their expiration dates. Debbie also invited everyone to join the library on Friday November 18th for a special concert night presenting the Unstoppables performing first concert on the new stage that L.A.C.E., Calumet Area Literacy Council in memory of Genevieve Klacik & Friends gifted to the library.

Approval of Minutes: Sharon Novak moved Bonnie Cuthbert seconded the motion to approve the September 15, 2016 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Sharon Novak seconded to approve payment of the October 2016 general/prepaid bills in the amount of \$189,632.18 and additional October 2016 bills in the total amount of \$19,812.96.
All present voted aye on a roll call vote. Motion carried.

Accept Director and Department Heads' Monthly Reports: Comcast was not working properly in our neighborhood and they only realized it when they came to the Library to address our connectivity problems.

Friends of the Library: Debbie said a thank you to the wonderful friends for the new stage that has arrived.

Reminder Tim Glinski and Mary Kern Terms Expire in 2017: Tim Glinski and Mary Kern's term are going to expire in 2017. Debbie gave candidate packets to Tim Glinski and Mary Kern that need to be completed if they would like to run for re-election to the seats currently held. Tim Glinski said he will be running in the upcoming 2017 election. Mary Kern said she will not be running when her term expires in 2017. Debbie thanked Mary for all her years of service and that she will be missed. The election for open library board seats will be in April 2017. Board members are elected to six year terms. A brief explanation of the process was presented.

Approve Food for Fines from November 21 through December 31, 2016: Debbie asked the board to approve Food For Fines again this year. The Lansing Food Pantry appreciates our contribution. Bonnie Cuthbert moved and Anthony Comer-Hill seconded the approval of Food For Fines from November 21 through December 31, 2016. All present voted aye. Motion carried.

Set Tax Levy: Debbie asked the board to keep the Tax levy the same with no increase. This will show the tax payers we are trying to be good stewards of their money. Bonnie Cuthbert moved and Mary Kern seconds motion to keep the tax levy the same. All present voted aye. Motion carried.

Christmas Luncheon on December will be in Tinley Park somewhere near the convention center where the In-Service is being held this year. This year's Christmas luncheon will be on Friday, December 2nd. Luncheon will be at Balagio's in Homewood at 12:30 pm.

President Tim Glinski declared the Regular October 20, 2016 Board Meeting adjourned at 7:06 p.m.

The next regular board meeting will be on November 17, 2016.

Submitted by, Eleanor Borys, Administrative Asst.