

Lansing Public Library Board of Trustees

Agenda for the Regular Board Meeting

January 15, 2026

6:00 pm

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors/ Public Comment
- IV. Correspondence
- V. Motion to approve the minutes from the Regular Board Meeting on November 20, 2025
- VI. Motion to approve December 2025 and January 2026 expenditures for payroll, invoices, IMRF, and debit/credit card, and the financial reports
- VII. Director and Department Head Reports: Information Services: Denise Benson
- VIII. Old Business
 - Dan Eallonardo: Elevator & bathroom renovation project: Zoom
- IX. New Business
 - a. Motion to keep the executive session minutes for the Lansing Public Library closed
 - b. Motion to approve the disposal of three Samco long range walkie talkies for \$308.00, 5 hotspots for \$555.00, 3 large magazine bins for \$360.00, and 13 regular magazine bins for \$1495.00.
 - c. Motion to approve the 2025 IRS mileage rate of 72.50 cents per mile.
 - d. Motion to approve the update to the Lansing Public Library's 2025 General Policy Manual: Circulation: Overdue Materials
 - e. Motion to approve the update to the Lansing's Public Library's 2025 General Policy Manual: Lansing Public Library IDEA Audio & Video Labs & Equipment
 - f. Motion to approve the update to the Lansing Public Library's 2025 Personnel Policy Manual: Vacation Benefits
 - g. Motion to approve the update to the Lansing Public Library's 2025 Personnel Policy Manual: Bereavement Leave
 - h. Lansing Public Library's 2025 Personnel Policy Manual: Employee Benefits - New Organ & Blood Donation Leave-table for February Board Meeting
 - i. Lansing Public Library's 2025 Personnel Policy Manual: New NICU Leave Policy- table for February Board Meeting
 - j. Lansing Public Library's 2025 Personnel Policy Manual: New PTE Floating Holidays -table for February Board Meeting
 - k. Lansing Public Library's 2025 General Policy Manual: New Records Retention Policy - table for February Board Meeting
 - l. Lansing Public Library's 2025 General Policy Manual: New Artificial Intelligence Use in the Library-table for the February Board Meeting
 - m. Lansing Public Library's 2025 General Policy Manual: New Lansing Assisted Living Facility Library Card- table for February Board Meeting
 - n. Disaster Plan: Discussion topic

- o. Motion to go into closed session under Section 2 (c) (1) of the Open Meetings Act for “Litigation” as mandated by Section 2.11 of the Open Meetings.
 - p. Motion to approve the settlement to Mr. Blake in the amount of \$500.00.
 - X. Trustee Comments
 - XI. Motion to Adjourn

The next scheduled meeting of the Board of Trustees February 19, 2026 at 6:00PM

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.