

Lansing Public Library Board of Trustees Regular Board Meeting Minutes
June 19, 2025

Call to Order

The meeting was called to order at 5:03 pm

Roll Call:

Present: Trustee Carr, Trustee Cuthbert, Trustee Farmer, Trustee Novak and
Trustee Villa

Absent: Trustee Brown

Also Present: Lisa Korajczyk, Library Director

Motion to go into closed session under ILCS 120/2 Section 2 (c) (3) of the Open Meetings Act for the “selection of a person to fill a public officer as is defined in the act”

Trustee Cuthbert moved and Trustee Carr seconded that the board go into closed session under ILCS 120/2 Section 2 (c) (3) of the Open Meetings Act for the “selection of a person to fill a public office as is defined in the Act”. Upon a roll call vote the board went into closed session at 5:03pm.

Roll Call:

Present: Trustee Carr, Trustee Cuthbert, Trustee Farmer, Trustee Novak and
Trustee Villa

Trustee Carr moved and Trustee Farmer seconded that the board go back into leave closed session and return to open session. Upon a roll call vote the board left the closed session and returned to the open session at 6:00 pm.

Call to Order

President Sharon Novak called the Regular Board meeting to order at 6:01 pm.

Present: Trustee Novak, Trustee Cuthbert, Trustee Carr, Trustee Farmer and Trustee Villa

Absent: Trustee Brown

Also Present: Lisa Korajczyk, Library Director and Eleanor Borys, Admin. Asst.

Recognition of visitors:

Visitors: Larry Pyrzynski

Motion to approve the selected candidate for the open board seat until the 2027 election:

Trustee Carr moved and Trustee Farmer seconded the motion to approve Afenya Montgomery to fill the open board seat until the 2027 election.

Roll call vote. Motion carried.

Correspondence: The director shared an internal e-mail regarding a patron compliment on how helpful and nice the staff is. Also, a congratulations e-mail from the LBSS Caudill Grant that the Lansing Public Library has been selected to receive a 2025-2026 Readers' Choice grant for a set of Caudill books from the AISLE/LBSS Endowment Fund.

Approval of Minutes: Trustee Cuthbert moved and Trustee Farmer seconded the motion to approve the May 15, 2025 minutes of the Regular Board Meeting.

Voice vote. Motion carried.

Approval of Expenditures for payroll, invoices, IMRF, and debit/credit and financial reports:

Trustee Cuthbert moved and Trustee Villa seconded to approve payment of the May/June 2025 General/Prepaid bills in the amount of \$97,422.38 and additional June 2025 bills in the amount of \$8,781.41. Roll call vote. All present voted aye. Motion carried.

Director and Department Heads' Monthly Reports: The board had a brief discussion about the block party.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion to amend the FY 25-26 operating budget lines from Village Fees from \$20,000.00 to \$25,000

Trustee Cuthbert moved and Trustee Farmer second motion to amend the FY 25-26 operating budget lines from Village Fees from \$20,000.00 to \$25,000.

Roll call vote. All present voted aye. Motion carried.

Conversation on transferring of funds from the local bank to Illinois Funds: The Director recommends \$455,000.00. Will be on the July 2025 agenda.

Motion to ban a student for six months due to previous incidents and dangerous behavior on library property:

Trustee Novak moved and Trustee Carr seconded the motion to approve ban a student for six months due to previous incidents and dangerous behavior on library property.

Voice vote. All present voted aye. Motion carried.

O'Neill & Gaspardo FY 24-25 Financial Report: Will be put on next month's agenda.

Motion to approve the 3- year contract from O’Neill & Gaspardo for the financial report for fees between \$6,500-\$8,000.00 per year: Trustee Novak moved and Trustee Villa seconded the motion to approve the 3-year contract from O’Neill & Gaspardo for the financial report for fees between \$6,500-\$8,000.00 per year
Roll call vote. Motion carried.

Reminder trustee training must be accomplished for the year: sexual harassment & cybersecurity: Ms. Staley will send the invite: Training must be completed by July 31, 2025.

Motion to go into closed session under Section 2 (c) (1) of the Open Meetings Act for “Litigation” as mandated by Section 2.11 of the Open Meetings.

Trustee Cuthbert moved and Trustee Farmer seconded that the board go into closed session under Section 2 (c) (1) of the Open Meetings Act for “Litigation” as mandated by Section 2.11 of the Open Meetings. Upon a roll call vote the board went into closed session at 6:26 pm.

Roll Call:

Present: Trustee Carr, Trustee Cuthbert, Trustee Farmer, Trustee Novak and Trustee Villa
Absent: Trustee Brown

Trustee Carr moved and Trustee Cuthbert seconded that the board leave the closed session and return to open session. Upon a roll call vote the board returned to open session at 6:33 pm.

Roll Call:

Present: Trustee Carr, Trustee Cuthbert, Trustee Farmer, Trustee Novak and Trustee Villa

Absent: Trustee Brown

Trustee Comments: None

Motion to Adjourn:

Trustee Cuthbert made a motion and Trustee Novak seconded the motion to adjourn the June 19, 2025 Board Meeting Upon a voice vote the motion passed and the meeting was adjourned at 6:33 PM.

The next regular board meeting will be on July 17, 2025 at 6:00 p.m.

Submitted by,

Eleanor Borys, Administrative Asst.

Trustee Steven Carr, Board Secretary

Board President Sharon Novak