

Lansing Public Library Board of Trustees

Agenda for the Regular Board Meeting

March 20, 2025

6:00 pm

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors/ Public Comment
- IV. Correspondence
- V. Motion to approve the minutes from the Regular Board Meeting on February 20, 2025
- VI. Motion to approve February 2025 and March 2025 expenditures for payroll, invoices, IMRF, and debit/credit card, and the financial reports
- VII. Director and Department Head Reports: Member Services Manager, Lisa Trevino
- VIII. Old Business
 - a. HVAC Reports from Dan Eallonardo
- IX. New Business
 - a. Motion to approve the 2025-2026 Insurance quote from Cook & Kocher in the amount of \$40,175.00 (an increase of \$3,642.00)
 - b. Introduction and tabling of the Unexcused Absence Policy for the 2024 Lansing Public Library Personnel Policy.
 - c. Motion to approve that Beth Bozzo attended ALA in Philadelphia, PA from 6/26/25-6/30/25 in the amount not to exceed \$3,100.00
 - d. Motion to approve the landscaping services of Crew Cut for \$8,000.00 for the FY 2025-2026.
 - e. Motion to approve a new full time Outreach/Marketing associate position & a full time Assistant Director position
 - f. EAP/EAN for PTE assistance
 - g. Draft of FY 2025-2026 budget
 - h. ATLAS Trustee Day at the Orland Park Public Library is 5/17/2025 10:00 am -12:00 pm \$20.00 per participant.
 - i. FY 25-26 SWAN fees \$42,250.00 (increase of \$343.00)
 - j. You should have received your SEI filing notification. Please send a copy to the library.
 - k. Motion to dispose of the Keuring coffee machine for \$200.00.
 - l. Motion to go into closed session under Section 2 (c) (1) of the Open Meetings Act for "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees" as mandated by Section 2.06 of the Open Meetings
- X. Trustee Comments
- XI. Motion to Adjourn

The next scheduled meeting of the Board of Trustees March 20, 2025 at 6:00PM

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.