

**Lansing Public Library
Board of Trustees
Regular Board Meeting
September 21, 2006
Minutes**

President Tom Nowak called the Lansing Public Library's September 2006 Regular Board Meeting to order at 6:50 P.M.

Present: Carrie Appold, Laura Hyzy, Mary Kern, Bob Lauer, Tom Nowak, Bob Reich

Absent: Howard Schug

Also Present: Debbie Albrecht, Library Director
Paula Else, Circulation Services Department Head

Visitors Present: Sandra Iosue

Sandra was recognized and commented that the Homewood Public Library had a wine tasting program at the library. She wondered if Lansing Public Library could consider something similar on a Friday evening after the library. There was discussion but no decision was made.

Correspondence. Debbie A. informed the Board that she was notified that 2 mini grants that she applied for in May have been approved. They are "Train the Trainer" and "English as a second language". The Per Capita grant will be sent in before it is due.

Approval of Minutes. Laura Hyzy moved and Mary Kern seconded to approve the August 17, 2006 minutes of the Regular Board Meeting. Motion carried.

Financial Report. The Village of Lansing's Library Balance Sheet was passed around by Tom Nowak. Currently the library bank account has a balance of \$696,585.67. Debbie A. informed the board that tax money has been coming in. Laura Hyzy asked when the contract for Muzak was up and was told soon. She requested at next meeting getting an update on all contracts.

Approval of Bills. Laura Hyzy moved and Bob Lauer seconded the approval of the September 2006 bills in the amount of \$84,814.73. All present voted aye on a roll call vote. Motion carried.

Discussion of Director's Report and Department Head Reports. Tom Nowak asked Debbie A. if there has been trouble after school. She said not really, the police have walked through once or twice.

Tom Nowak asked if John's Manville, mentioned in the Buildings and Grounds report had come to check the leaks in the roof. Debbie A. said they were here September 15th but it hasn't rained since they were here so we don't know if that helped.

Unfinished Business:

YST Printer. Debbie A. informed the Board we have the new printer in Youth Services. We paid \$6700.00 for it. Staff is able to use it. We are waiting for Veicon to do what they need to do before the printer will be available for the public computers to use.

Estimates for work to be done on the building. Three estimates were presented for the power washing and tuck-pointing. Only one of the estimates gave a price for painting and it was significantly higher overall than the others. Debbie A. will check with the Better Business Bureau about the companies. No decision was made at this time.

One estimate was presented for replacing the windows. It is a lot higher at \$202,573.84 than was expected. Two more estimates are expected. No decision can be made at this time.

Annual Resolution Authorizing Public Library Non-Resident Cards. The resolution needed to be signed by the Board President and the Board Secretary, it was done. Non-Resident cards cost \$130.00.

Change of date for All staff cross-training day to Friday, November 3, 2006. Debbie A. informed the board the day for cross training had to be changed from October to November 3.

Trustee phone list. A list was passed around for Trustees to verify and change if needed phone numbers and it was suggested to add e-mail addresses also.

Purchase of library's sidewalk plane. Debbie A. informed the Board we would be purchasing the plane for \$350.00. There was some discussion about where we will put it. Nothing was resolved.

New Business:

Friends of the Library. Sandra reported that the Book sale on September 2nd brought in \$1000.00. The next Book sale will be October 7th. In December they will have a Bake sale and the "Sweet Adeline's".

The Friends sponsored Business after hours and Bob Lauer was the only one who came.

Election April 2007. Debbie A. reminded them that Howard Schug, Bob Lauer and Bob Reich will all need to be preparing for election in April 2007.

Change next month's meeting date. The next regular Library Board meeting will be October 12th at 6:30 P.M.

Tom Nowak declared the Board would go into Executive Session.
The meeting adjourned at 7:30 P.M.

Submitted by

Paula Else
Circulation Services Department Head