

**Lansing Public Library
Board of Trustees
Regular Board Meeting
October 16, 2003
Minutes**

Lansing Public Library's October, 2003 Regular Board Meeting was called to order by David Rodriguez at 6:55 P.M.

Present: Laura Hyzy, Mary Kern, Bob Lauer, David Rodriguez, Howard Schug

Absent: Suzanne Holba, Tom Nowak

Also Present: William Babcock, Library Executive Director, Patricia Higgins, Asst. Director, Joan Ridder, Administrative Asst.

Visitors Present: Debbie Albrecht, Barb Milton, Kathy Gough

Approval of Minutes. Howard Schug moved and Mary Kern seconded that the minutes of the meeting of September 18, 2003 be approved as presented. All present voted aye. Motion carried.

Approval of Bills. Bills were presented in the amount of \$98,119.48 for October, 2003. Bob Lauer moved and Howard Schug seconded to pay the bills as presented. All present voted aye on a roll call vote. Motion carried.

Laura Hyzy called attention to the American Library Association and Illinois Library Association membership renewals on the bill list. She suggested that Sandra Iosue also be registered for these memberships as she is now heading the Adult Services Department. Director Babcock informed the Board that this would be done immediately.

Financial Report. Bob Lauer reported that as of October 18, \$579,000 has been collected in Real Estate Taxes. We have \$332,360.40 in our general checking account and \$93,929.92 in a money market account. \$42,198.55 is left in the bond account. We are almost through 42% of our fiscal year, and approximately 38% of the budget has been spent.

Communications. A thank you card was received from Irene Sherlund, Technical Services Department Head, for flowers sent following her surgery.

The Lansing Chamber of Commerce dinner dance will be November 14. The fee is \$55 for guests. R.S.V.P. by October 30.

The Board accepted the Director's report.

Old Business

1. The Board accepted the Director's Evaluation Instrument.

Howard Schug moved and Mary Kern seconded the acceptance of the Director's Evaluation Instrument presented to the Board by Director Babcock.

2. Distribution of Salary Schedules from Similar Libraries

New Business

The next Regular Board Meeting will be November 20, 2003 at 6:30 P.M., following the 6:00 Committee of the Whole Meeting.

There being no further business, David Rodriguez declared the meeting adjourned at 8:05 P.M.

Submitted by

Joan Ridder
Administrative Asst.