

**Lansing Public Library
Board of Trustees
Regular Board Meeting
March 20, 2003
Minutes**

Lansing Public Library's March 20, 2003 Regular Board Meeting was called to order by Tom Nowak at 6:35 P.M.

Present: Larry Ginensky, Mary Kern, Tom Nowak, David Rodriguez, Howard Schug, David Rodriguez

Absent: Bob Lauer

Also Present: William Babcock, Library Executive Director, Patty Higgins, Asst. Director, Joan Ridder, Administrative Asst.

Visitor Present: Debbie Albrecht, Youth Services Department Head

Approval of Minutes. Howard Schug moved and Mary Kern seconded that the minutes of the meeting of February 20, 2003 be approved as presented. All present voted aye. Motion carried.

Approval of Bills. Bills were presented in the amount of \$73,365.92 for March, 2003. Howard Schug moved and Mary Kern seconded to pay the bills presented. All present voted aye on a roll call vote. Motion carried.

Financial Report. We have received \$436,406.14 in tax revenue checks since January, 2003. Bob Lauer will provide the Board with his financial report upon his return.

Communications. Director Babcock passed around an invitation to celebrate Dennis Flanagan's election to the Park Commission Board of Directors.

The Board accepted the Director's Report.

The Board was informed by Director Babcock and Patty Higgins about another incident with an unruly patron. The matter of hiring an off duty policeman part-time was once again discussed by the Board.

Director Babcock informed the Board that plaques have been ordered in memory of Bill Streeter and our former custodian, Bud Willmes.

The adult programs we are offering the public have been very well received, according to Director Babcock; thanks to the hard work of Sandra Iosue and Kelli Staley.

Old Business.

Patty Higgins Report on Automation Upgrade Projects

Patty gave a short report on the progress of the computer changeover.

Her March newsletter was added to this month's board packet to help the Board stay up to date on the progress.

New Business.

1. Proposal to Reconfigure Youth Services Area

Howard Schug moved and Larry Ginensky seconded the approval of Director Babcock's proposal for the reconfiguration of the lower level public service areas. This includes removal of old drinking fountains and installation of new by Calumet Plumbing at a total cost of \$2,432.00. All present voted aye on a roll call vote. Motion carried.

2. Proposal to Purchase New Public Access Workstations

Howard Schug moved and Mary Kern seconded the approval of Director Babcock's proposal to purchase three new public computer workstations to be supplied by Sandell Cabinets at a total cost of \$10,475.00. All present voted aye on a roll call vote. Motion carried.

Tom Nowak advised Director Babcock and the Board that he would apply prior to April 1st to be a write-in candidate.

The next C.O.W. and Regular Board Meetings will be April 10, 2003.

Adjournment: There being no further business, Tom Nowak declared the meeting adjourned at 7:45 P.M.

Joan Ridder
Administrative Asst.