

**Lansing Public Library
Board of Trustees
Regular Board Meeting
June 17, 2004
Minutes**

Lansing Public Library's June 2004 Regular Board Meeting was called to order by Laura Hyzy at 6:50 P.M.

Present: Larry Ginensky, Laura Hyzy, Mary Kern, Bob Lauer, Howard

Absent: Suzanne Holba, Tom Nowak

Also Present: William Babcock, Library Executive Director, Patricia Higgins, Asst. Director, Joan Ridder, Administrative Asst.

Visitors Present: none

Approval of Minutes. Howard Schug moved and Bob Lauer seconded that the minutes of the meeting of May 20, 2005 be approved as presented, with the addition of the name of Denise Cox, Friends of the Library President, to the meeting's visitor list. All present voted aye. Motion carried.

Approval of Bills. Bills were presented in the amount of \$74,804.47 for June, 2004. Bob Lauer moved and Mary Kern seconded to pay the bills as presented. All present voted aye on a roll call vote. Motion carried. Additional June bills were also presented in the amount of \$7,182.08. Bob Lauer moved and Howard Schug seconded to pay these bills as presented. All present voted aye on a roll call vote. Motion carried.

Financial Report. Bob Lauer reported to the Board that the library's working cash account is \$488,455.87. The bond account balance is \$13,200.00

The Board Accepted the Director's Report.

Director Babcock informed the Board that American Maintenance will be returning to restripe the parking lot due to many complaints that the spaces were now too narrow.

Director Babcock informed the Board that he and Paula Else would be representing the library at the ALA Conference in Orlando, FL next week.

The Board requested Director Babcock call Butch Kooy, Village Treasurer, and invite him to attend our September board meeting.

The date for the ILA Conference for Staff and Trustees is October 1. The program for board members will be at the Holiday Inn Centre, 300 E. Ohio, Chicago. Early-bird registration is \$80 and must be received by August 2. Director Babcock suggests interested parties carpool.

Director Babcock informed the Board that the Suburban Library System is now called the Metropolitan Library System.

Old Business

1. Presentation of Resolution for David Rodriguez.

In view of Dave's busy schedule, it was decided that Director Babcock drop off his Certificate of Appreciation at his home.

New Business

1. 2004-2005 Budget

Bob Lauer moved and Howard Schug seconded that the 2004-2005 Budget be approved as presented and discussed. All present voted aye on a roll call vote. Motion passed.

2. Acceptance of the Annual Report

Director Babcock presented the Annual Report to the Board for their review. The report will be revised and redistributed.

Bob Lauer observed that the worth of the library building was listed as \$50,000,000. He questioned Director Babcock on this figure. When Director Babcock concurred that this listing was correct, the Board suggested he contact Stacey Hastings to find out what the building and its contents are insured for.

3. Thin Clients Work Station Purchase

Director Babcock informed the Board there would be a savings of \$7,550 if we purchased the work stations now. Their salesman is calling tomorrow regarding the Board's decision.

Bob Lauer moved and Mary Kern seconded the purchase of 10 Thin Clients & Additional Memory @ \$8,464.50. All present voted aye on a roll call vote. Motion passed.

4. Revised Projects and Goals List for 2004-2005 for Director Babcock

Howard Schug moved and Larry Ginensky seconded that the Revised Projects and Goals List for Director Babcock discussed in Executive Session be officially adopted for 2004-2005. All present vote aye. Motion carries. A copy of this list was given to Director Babcock.

The next Regular Board Meeting will be July 15, 2004.

There being no further business, Laura Hyzy declared the meeting adjourned at 7:30 P.M.

Submitted by

Joan Ridder, Administrative Asst.