

Minutes for June 27, 2002 Board Meeting

Lansing Public Library
Board of Trustees
Regular Board Meeting
June 27, 2002
Minutes

Lansing Public Library's June 27, 2002 Regular Board Meeting was called to order by Tom Nowak at 6:40 P.M.

Present: Larry Ginensky, Mary Kern, Bob Lauer, Tom Nowak, David Rodriguez, Howard Schug, Bill Streeter

Also Present: William Babcock, Library Director, Joan Ridder, Administrative Asst.

No visitors were present.

Approval of Minutes. Howard Schug moved and Bill Streeter seconded that the minutes of the meeting of May 23, 2002 be approved as presented. All present voted aye. Motion carried.

Approval of Bills. Bills were presented in the amount of \$78,119.11 for June, 2002. Bob Lauer moved and Bill Streeter seconded to accept the bills as presented. All present voted aye on a roll call vote. Motion carried. Bob Lauer moved and David Rodriguez seconded to accept the bills also presented in the amount of \$9,898.72 for April End, 2002. All present voted aye on a roll call vote. Motion carried. Lastly, Bob Lauer moved and Mary Kern seconded to accept the bills presented in the amount of \$7,979.76 for April Final, 2002. All present voted aye on a roll call vote. Motion carried.

Bob Lauer moved and Mary Kern seconded to accept Edwin Lugowski's bill in the amount of \$12,825.00 as presented, with the stipulation that this amount will be reimbursed back to the general fund when the Bond is available. All present voted aye on a roll call vote. Motion carried.

Financial Report. Bob Lauer informed the Board that the Village Treasurer advised him that the Bond requested by the Library is being refinanced and will be available some time in September. Although this will delay the start of the HVAC replacement, it should not cause much of a problem.

Bob Lauer reported that as of this date, the Library's balance is \$242,000. With payrolls totaling approximately \$135,000 for the remainder of June, and all of July & August, he estimates our remaining balance will be \$100,000.

Bob Lauer asked Director Babcock to supply check requests for past American Express Credit Card payments at next month's meeting. Bill Streeter said Director Babcock should look into getting a credit card exclusively for library business.

Communications. Director Babcock circulated a letter addressed to Tom Nowak from a Lansing parent commending Youth Services Department Head Debbie Albrecht for her school visits. Debbie also asked Joan to circulate the many thank you notes from the Nathan Hale students to her for her visits there.

A donation in the amount of \$100 was received from the Lansing Women's Club.

The Lansing Police inquired as to whether they would be charged for use of the Community Room for police & fire personnel testing. The Board unanimously declared that they should not be charged the newly invoked fee.

The Board Accepted the Executive Director's Report. Director Babcock also informed the Board that our Staff Cookout will be July 3.

Newly elected library board member Lawrence Ginensky will be sworn in at the July 18 meeting, according to Director Babcock

Old Business.

1. Second Reading of Non-Resident Library Services Policy

Bill Streeter moved and Bob Lauer seconded that the Non-Resident Library Services Policy be adopted and the new cost for a non-resident library card be \$100. All present voted aye on a roll call vote. Motion carried.

New Business.

1. Approve and Sign Architect's Contract for HVAC Work

Howard Schug moved and Mary Kern seconded the approval of Architect Ed Lugowski's contract for the Library's HVAC work. Tom Nowak signed two copies of the "Abbreviated Form of Agreement Between Owner and Architect."

2. The next meeting will be July 18, 2002.

Adjournment: There being no further business, Tom Nowak declared the meeting adjourned at 7:45 P.M.

Submitted by

Joan Ridder, Administrative Assistant

posted 7/19/02