

Minutes for July 18, 2002 Board Meeting

Lansing Public Library
Board of Trustees
Regular Board Meeting
July 18, 2002
Minutes

Lansing Public Library's July 18, 2002 Regular Board Meeting was called to order by Tom Nowak at 6:30 P.M.

Present: Larry Ginensky, Mary Kern, Bob Lauer, Tom Nowak, Bill Streeter

Absent: David Rodriguez, Howard Schug

Also Present: William Babcock, Library Director, Patricia Higgins, Asst. Library Director

No visitors were present.

Administration of Oath of Office for new Board member. Tom Nowak administered the oath of office for Larry Ginensky.

Approval of Minutes. Bill Streeter moved and Mary Kern seconded that the minutes of the meeting of June 27, 2002 be approved as presented. All present voted aye. Motion carried.

Approval of Bills. Bills were presented in the amount of \$56,405.89 for July, 2002. Bob Lauer moved and Bill Streeter seconded to accept the bills as presented. All present voted aye on a roll call vote. Motion carried.

Financial Report. Bob Lauer explained to Larry Ginensky about the reports the Library and Board receive from the Village.

Bob Lauer informed the Board that as of July 16, \$150,000.00 was left to cover bills until September and the receipt of additional property tax funds. Bob Lauer suggested putting off as many purchases as possible. The point was made that the spending would be on track if the bond issue had gone through.

Larry Ginensky questioned about the loss of funds and why money is borrowed from the Village annually. Bob Lauer explained the budget process versus the timing of the

collection and disbursement of property tax funds. The bond money was supposed to have been received to pay for replacement of equipment.

The use of the library credit card was discussed. It was explained that the credit card is only used for library business travel or for small purchases locally, such as a commercially produced piece of software. The card is occasionally used to purchase library materials only available on-line or from other sources beyond our usual suppliers. The purchases are always approved by Director Babcock and the credit card bill is paid by check.

The Board discussed the new partnership with Amazon.com giving the library a percentage of purchases made following the link from our website. The Board requested that a bookmark be made to promote this new partnership to all library users.

Communications. A letter was received from Mr. Rosu regarding his case and the restraining order that was lifted. Director Babcock sent a reply to Mr. Rosu informing him that his library privileges have been restored.

The Board Accepted the Executive Director's Report.

Old Business. There were no updates to report on the HVAC project. Originally, it should have gone out for bid in July with the work starting in August. Until the bond money comes through, nothing more can be done.

New Business. The August Board meeting will be on August 15, 2002.

Adjournment: There being no further business, Tom Nowak declared the meeting adjourned at 7:20 P.M.

Submitted by

Patricia Higgins, Asst. Library Director

posted 8/22/02