

Minutes for January 16, 2003

Board Meeting

Lansing Public Library Board of Trustees Regular Board Meeting January 16, 2003 Minutes

Lansing Public Library's January 16, 2003 Regular Board Meeting was called to order by Tom Nowak at 6:30 P.M.

Present: Larry Ginensky, Bob Lauer, Howard Schug, Tom Nowak, David Rodriguez

Absent: Mary Kern, Bill Streeter

Also Present: William Babcock, Library Executive Director, Patty Higgins, Asst. Director, Joan Ridder, Administrative Asst.

Visitor Present: Debbie Albrecht, Youth Services Department Head

Approval of Minutes. Howard Schug moved and Bob Lauer seconded that the minutes of the meeting of December 12, 2002 be approved as presented. All present voted aye. Motion carried.

Approval of Bills. Bills were presented in the amount of \$73,380.28 for January, 2003. Bob Lauer moved and Dave Rodriguez seconded to pay the bills presented. All present voted aye on a roll call vote. Motion carried.

Financial Report. Bob Lauer informed the Board that the Library is 67% through the fiscal year, with 68% in expenditures, leaving us right on target. Our budget covers \$119,000 for health insurance and we have already been charged for \$95,000. This could possibly go up \$30,000 next year.

We currently have \$189,000 in the bank. We have five payrolls left which will total approximately \$120,000. This, in addition, to the remaining monthly bills, other expenditures, such as health insurance, payroll taxes, etc., means we will be out of cash once again. We will have to take out a loan again and repay it as soon as possible. On a positive note, the amount we are borrowing is becoming less.

Communications. Director Babcock advised the Board that he has been receiving updates about Bill Streeter's condition from his wife. He is still very ill, but was advised that he was out of Intensive Care. She appreciated the flowers sent to their home during this stressful time. Mary Kern sent a thank you card for the flowers sent to her home following her shoulder surgery. She is still having some difficulties.

Adult Services Librarian Sandra Iosue copied recent newspaper listings from the Star and Times for the Board to see. The papers listed many of the January programs offered, as well as the wood carving exhibit from Midwest Carvers Museum on display all month.

The Board accepted the Director's report

New Business.

1. Art Display & Exhibit Policy and Forms

Director Babcock included an art display policy and forms pertaining to such in this month's board packet. This will be discussed again at the next board meeting.

2. Possible purchase of book re-binding equipment

Director Babcock explained the purpose of purchasing this type of equipment to the Board.

The cost for this book binding system would be \$4,000. He informed the Board that a demonstration could be arranged for a later date.

Adjournment: There being no further business, Tom Nowak declared the meeting adjourned at 7:35 P.M.

Submitted by Joan Ridder, Administrative Asst.

posted 4/9/03