

# Minutes for February 20, 2003

## Board Meeting

### Lansing Public Library Board of Trustees Regular Board Meeting February 20, 2003 Minutes

Lansing Public Library's February 20, 2003 Regular Board Meeting was called to order by Bob Lauer at 6:30 P.M.

Present: Larry Ginensky, Bob Lauer, Howard Schug, David Rodriguez (Mary Kern arrived at 6:40 p.m.)

Absent: Tom Nowak

Also Present: William Babcock, Library Executive Director, Patricia Higgins, Asst. Library Director, Joan Ridder, Administrative Asst.

Visitor present: Debbie Albrecht, Youth Services Department Head

Bob Lauer called for a moment of silence in memory of fellow board member Bill Streeter. Mary Kern moved and Dave Rodriguez seconded Bob Lauer's motion that a plaque be presented to Mrs. Bonnie Streeter in appreciation of Bill's service and dedication to the Lansing Public Library. The Board was informed that donations totaling \$530 have been received for the purchase of books in his memory.

**Approval of Minutes.** Howard Schug moved and Dave Rodriguez seconded that the minutes of the meeting of January 16, 2003 be approved as presented. All present voted aye. Motion carried.

**Approval of Bills.** Bills were presented in the amount of \$68,474.49 for February, 2003. Bob Lauer moved and Larry Ginensky seconded to pay the bills presented. All present voted aye on a roll call vote. Motion carried.

**Financial Report.** Bob Lauer informed the Board that the Library's balance is \$129,121.00. Nine months of the fiscal year is expended, and 74% of the budget has been spent. If the Real Estate Tax checks start coming in, we may not have to borrow from the Village this year, however, the Workmen's Compensation and Employee Insurance expenditures are considerably higher this year.

**Communications.** Director Babcock advised the Board that Barb Milton's mother passed away recently. A thank you note was received from Barb for flowers sent by the Library. Lynne Howe also sent a thank you note to the staff for a memory book compiled in her

honor. Newspaper listings of the various programs offered by Adult Services in the last month were included in the Board's February packets.

The Board accepted the Director's report.

### **Old Business.**

#### **Patty Higgins Report on Automation Upgrade Projects**

Patty's January Horizon Migration Newsletter was included in this month's board packet. The Board thanked her for her hard work and for a job well done in the transition from Dynix to Horizon.

### **New Business.**

#### **1. Art Display & Exhibit Policy and Forms**

Mary Kern moved and Larry Ginensky seconded to accept the Art Display and Exhibit Policy as presented. All in favor voted aye. Motion carried.

#### **2. Library Recognition**

The Board is very pleased with all the positive things happening at the Library. Bob Lauer asked Director Babcock if there was a way to get more recognition for the Lansing Public Library, i.e. award nominations, etc.

As far as community awareness, a very good percentage of the Lansing population possess library cards. To help this along even further, Mary Kern suggested that a library card application table be set up at the local schools at their regular registration time.

#### **3. 2003-2004 Budget**

Bob Lauer informed Director Babcock that he would be unavailable for the March 20 Board Meeting. He asked Director Babcock to fax him a copy of the first draft.

**Adjournment:** There being no further business, Bob Lauer declared the meeting adjourned at 7:30 P.M.

Submitted by Joan Ridder, Administrative Asst.

posted 4/10/03