

**Lansing Public Library
Board of Trustees
Regular Board Meeting
August 21, 2003
Minutes**

Lansing Public Library's August, 2003 Regular Board Meeting was called to order by Tom Nowak at 6:50 P.M.

Present: Suzanne Holba, Mary Kern, Bob Lauer, Tom Nowak, David Rodriguez,
Howard Schug

Absent: Laura Hyzy

Also Present: William Babcock, Library Executive Director, Patty Higgins, Asst. Director,
Joan Ridder, Administrative Asst.

There were no visitors present.

Approval of Minutes. Howard Schug moved and Suzanne Holba seconded that the minutes of the meeting of July 17, 2003 be approved as presented. All present voted aye. Motion carried.

Approval of Bills. Bills were presented in the amount of \$79,628.84 for July, 2003. Bob Lauer moved and Mary Kern seconded to pay the bills as presented. All present voted aye on a roll call vote. Motion carried.

Financial Report. Bob Lauer reported that we have 25% of the fiscal year left and have spent only 21% of the remaining budget. The library currently has \$167,702.34 in an interest bearing account and have \$29,459.40 in the bank, leaving us approximately \$197,000 until October, when we anticipate the tax revenue to start coming in.

In regard to the remaining bond money, we are holding back 10% of Amber Mechanical's cash until their work is satisfactorily completed. The Board agreed that the rest of the bond money should be used for window replacement. The estimated cost for this work is \$50,000.

Communications. None

The Board accepted the Director's report.

New Business

1. Change to Board By-Laws Section II.G Second Reading

Howard Schug moved and Bob Lauer seconded the change to the Board By-Laws, Section II.G. All present voted aye. Motion carried.

2. Director Evaluation Instrument

Discussion of the Director Evaluation Instrument will be continued at the next meeting.

3. Approval of SLS Membership Agreement

Howard Schug moved and David Rodriguez seconded the approval of the Lansing Public Library's membership in the Suburban Library System. All present voted aye. Motion carried.

3. Verification of September, 2003 Meeting

The date for the next board meeting will be September 18, 2003

Adjournment: There being no further business, Tom Nowak declared the meeting adjourned..

Submitted by Joan Ridder
Administrative Asst.