

Minutes for April 18, 2002 Board Meeting

**Lansing Public Library
Board of Trustees
Regular Board Meeting
April 18, 2002
Minutes**

Lansing Public Library's April 18, 2002 Regular Board Meeting was called to order by Tom Nowak at 6:30 P.M.

Present: Mary Kern, Bob Lauer, Tom Nowak, David Rodriguez, Howard Schug, Bill Streeter.

Also Present: William Babcock, Library Director; Patricia Higgins, Asst. Library Director

Visitors: Barb Milton, Kathy Gough, Debbie Albrecht, Irene Sherlund

Approval of Minutes. Bill Streeter moved and David Rodriguez seconded that the minutes of the meeting of March 21, 2002 be approved as presented. All present voted aye. Motion carried.

Financial Report. Bob Lauer reported that the current balance in the library's account is \$416,682.08. The next time money can be expected to be collected is in September and October. The payroll generally runs around \$41,000 a month. The staff should watch the spending of funds.

There is \$133,000 left in order to come in below budget and have any excess for a reserve fund.

Members of the Library Board and the Executive Director met with the Mayor, Butch Kooy, and the Village Attorney to discuss the bond issue and other concerns. The Mayor and Village Board were not previously aware that the Library Board looks over and approves the library bills and signs off on them..

The question was raised about interest on the library's account. Butch Kooy indicated that interest would be paid to the library on money in the account.

The possibility of the library becoming a district was discussed, but the village was not looking to cut the library off. There was brief discussion of a new library building in the downtown area at the Fox Lumber site. The Village would like to anchor the downtown area with village services such as a library.

Ed Lugowski will be calling on the engineer to go ahead with the plans for the new HVAC system since the bond was approved at the Village Board meeting. It will take about a month for the paperwork to be completed.

Approval of Bills. Bills were presented in the amount of \$58,308.11 for April 2002. Bob Lauer moved and Mary Kern seconded to accept the bills as presented. All present voted aye on a roll call vote. Motion carried.

Communications. The library received a thank-you note from Gail Chinderle's family for the flowers sent when Gail's grandmother passed away.

Director Babcock pointed out an article about Debbie Albrecht being the "Laudable Librarian" in one of the school newsletters.

A donation was received from the MOMS club for use of the meeting room. A \$250 donation was also received from the Kiwanis for the Summer Reading Program

The library also received Dave Pryzbyl's resignation from the library board.

Resignation of Board Member. A motion was made by Bob Lauer and seconded by Mary Kern to accept Dave Pryzbyl's resignation. Motion carried.

The Board Accepted the Executive Director's Report. Director Babcock discussed the recent incident in the library with divorced parents in a dispute over their child spending time unsupervised in the library. The dispute led to police involvement and the father being banned from the library.

Our alarm company was contacted about replacing the security cameras with color cameras and continuous monitoring of both entrances to the library. The old system seems to miss the important moments as the image switched from one location to the other. Improving the system will cost approximately \$1,500.

The Times newspaper interviewed several staff members for an article about National Library Week.

Old Business

1. Draft Budget for F.Y. 2002-2003

The proposed budget was examined and discussed by the board members. Director Babcock made adjustments to the part-time and IMRF payments. He will be double-checking with Butch Kooy on some of the figures provided by the Village.

The board would like to go over the budget line by line at the next Committee of the Whole meeting on May 23rd at 6 P.M.

2. Meeting Room Policy and Fee Structure

This will be discussed at the next Board meeting.

New Business

1. The bond passed at the Village Board meeting.

The bond will be sold through local banks.

2. Resignation of Dave Przybyl

There was discussion of how to replace a board member. The board agreed to approach those who had run for library board before or otherwise shown interest in serving on the board. The candidates will be asked to come to the next meeting and provide resumes for the board to examine. The Board will interview candidates and choose a replacement. The person selected will serve until the next Library Election at which time they may run for a full term.

3. By-laws of the Library Board

There will be a revision of the by-laws to reflect a provision about attendance at Board meetings. This was a first reading of the revision.

4. Employee Insurance Coverage

The Board wondered about having someone from the Village come to discuss the insurance coverage offered to employees. As Rich Mullin is retiring in May, perhaps his replacement could be invited to address the Board and explain the coverage.

Adjournment. Bill Streeter moved and Mary Kern seconded to adjourn. All present voted aye, and the meeting adjourned at 7:15 P.M.

Submitted by,

Patricia Higgins, Asst. Library Director