

Lansing Public Library  
Board of Trustees  
Regular Board Meeting Minutes  
November 17, 2016

Acting Board President Sharon Novak called the meeting to order at 6:30 pm.

Present: Anthony Comer-Hill, Bonnie Cuthbert, Mary Kern, Judy Koch, Sharon Novak

Absent: Tim Glinski and Jeri Villa

Visitors: Dan Eallonardo, Independent Construction and Don Thomas

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Debbie announced that she wanted to add 1st Reading on Study Room Policy

**Update on Remodel Project from Dan Eallonardo:** Dan provided trustees with a current status report as well as change order updates, contingency summary and interior renovation issue log. Dan said the alarm system is scheduled to be installed tomorrow. We are still waiting on computer tables and replacement furniture.

Visitor Don Thomas expressed his concerns about the chairs in the atrium, he feels they are not nice for the older patrons. He also stated that the computer area are not set up with enough room. The space between patrons he feels is not enough. He also thought it was a waste of furniture that was thrown out. The board thanked him for coming. Debbie told him we have ordered chairs without wheels for atrium and tables to give a little more elbow room at computers. Dan reported we gave much of old furniture to resale shops and others.

**Approval of Minutes:** Judy Koch moved and Bonnie Cuthbert seconded the motion to approve the October 20, 2016 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

**Approval of Expenditures:** Judy Koch moved and Anthony Comer-Hill seconded to approve payment of the November 2016 regular/prepaid bills in the amount of \$184,744.77. Additional November 2016 bills in the amount of \$44,164.10. All present voted aye on a roll call vote. Motion carried.

**The Board Accepted the Director and Department Heads' Monthly Reports:** Debbie was happy to announce that the fish are back. She was also excited about the Unstoppables being the first performers on our new stage.

**Appoint New Treasurer:** Judy spoke about having some difficulty with her vision. Debbie thanked Judy for her years of service as the treasurer. Anthony Comer-Hill moved and Sharon Novak seconded motion to except Judy's resignation as treasurer. Judy Koch moved and Mary Kern second motion to appoint Bonnie Cuthbert as treasurer. All present voted aye. Motion carried.

**First Reading on updated Study room Policy:** Debbie explained that she changed 16 years old to High School age.

**Holiday Schedule and Library Board Schedule 2017:** Debbie submitted the Lansing Library Board Meeting and Holiday Schedules for 2017.

**Vote to Keep Executive Board Minutes Sealed:** Bonnie Cuthbert moved and Judy Koch seconded the motion to keep the Executive Board Minutes sealed. All present voted aye. Motion carried.

Sharon Novak declared the Regular November 17, 2016 Board Meeting adjourned at 7:12 p.m.

The next board meeting will be on January 19, 2017.

Submitted by, Eleanor Borys, Administrative Asst.