

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
September 15, 2016

Board President Tim Glinski called the Regular Board meeting to order at 6:53 pm.

Present: Tim Glinski, Anthony Comer-Hill, Bonnie Cuthbert, Mary Kern, Sharon Novak and Jeri Villa

Absent: Judy Koch

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Visitor's Present: None

Approval of Minutes: Sharon Novak moved and Jeri Villa seconded the motion to approve the August 17, 2016 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Mary Kern moved and Sharon Novak seconded to approve payment of the September 2016 general bills/prepaid in the amount of \$281,256.34 and additional September 2016 bills in the amount of \$70,734.12.

All present voted aye on a roll call vote. Motion carried.

Accept Director and Department Heads' Monthly Reports: Debbie talked about the remodel project as we approach our scheduled completion date. A few issues have changed some of the dates for Phase 3 of the project, but we are not falling that far behind.

Friends of the Library: The Friends of the Library book sales are back. Because of some of the construction, friends have not been able to have book sales for the past few months. We are glad to have them back.

Lansing Autumn Fest: Debbie reminded everyone to please come out and enjoy the Autumn Fest. Although Sandra and Debbie were unable to work the Band coordination this year, the Library was still a major music sponsor again this year.

Approval to close Library for All Staff to Attend Area In-Service in AM and Christmas Luncheon in PM:

The topic this year is "Leave Your Funk at the Door" and will be held in Tinley Park at the Convention Center. Sharon Novak moved and Bonnie Cuthbert seconded the motion to approve All Staff to Attend Area In-Service in AM and Christmas Luncheon in PM on Friday, December 2, 2016.

All present voted aye on a roll call vote. Motion carried.

Vote on Revised Policy Manual: Debbie shared the revised policy manual and also explained that she added a Study Room policy. Anthony Comer-Hill moved and Bonnie Cuthbert second the motion to approve the Revised Policy manual. All present voted aye on a roll call vote. Motion Carried.

President Tim Glinski declared the Regular September 15, 2016 Board Meeting adjourned at 7:15 p.m.

The next regular board meeting will be on October 20, 2016.

Submitted by, Eleanor Borys, Administrative Asst.