

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
June 23, 2016

Board President Tim Glinski called the Regular Board meeting to order at 6:32 pm.

Present: Tim Glinski, Bonnie Cuthbert, Mary Kern, Judy Koch, Sharon Novak and Jeri Villa

Absent: Anthony Comer-Hill

Visitors: Dan Eallonardo, Independent Construction, Sandra Iosue, Brandi Smits and Patty Higgins

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Construction Update from Dan Eallonardo: Dan explained each page of handout, starting with Status Report, Contract & Change Order Summary, Interior Renovation Combined Project budget and the Contingency Summary. Dan also explained the bid pricing with alternates. StudioGC sent Debbie (Director) a letter with the 3 bids received along with a Bid Tab Worksheet. StudioGC recommended the contract for the New Furnishings be awarded to the lowest responsible, responsive bidder, Interior Investments.

Award the Furniture Contract: Judy Koch moved and Sharon Novak seconded the motion to award the Furniture Contract to Interior Investments in the amount of \$195,697.18. All present voted aye. Motion carried.

Election of Library Trustee Officers:

Jerri Villa moved and Mary Kern seconded the nomination of Tim Glinski as President of the Lansing Public Library Board of Trustees for a period of one year. All present voted aye. Motion carried.

Jerri Villa moved and Mary Kern seconded the nomination of Sharon Novak as Vice President of the Lansing Public Library Board of Trustees for a period of one year. All present voted aye. Motion carried.

Jerri Villa moved and Mary Kern seconded the nomination of Mary Kern as Secretary of the Lansing Public Library Board of Trustees for a period of one year. All present voted aye. Motion carried.

Jerri Villa moved and Mary Kern seconded the nomination of Judy Koch as Treasurer of the Lansing Public Library Board of Trustees for a period of one year. All present voted aye. Motion carried.

Correspondence: Debbie shared several thank you notes addressed to the Board President and Director. One patron grateful for the help she received from staff Juan Estrada and Patty Higgins. Another patron wanting to thank the library for all the great programs that are offered.

Approval of Minutes: Mary Kern moved and Bonnie Cuthbert seconded the motion to approve the May 19, 2016 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Mary Kern seconded to approve payment of the June 2016 (FY15/16) general bills/prepaid in the amount of \$150,870.82 and additional June 2016 bills in the amount of \$2,168.25. All present voted aye on a roll call vote. Motion carried.

Friends of the Library: Debbie explained that with all the construction going on that there will be no books sales in the month of July and August.

Discussion on Per Capita Requirements: The board discussed Chapter 6, "Access". Access refers to the ease with which all residents can use the library. Lansing Public Library does very well meeting the standard requirements. The Library will be expanding service hours with the new call center. The library will also be improving the signage with our renovation. Patrons may also renew items/or place holds 24/7 as well as use any of our many on-line electronic programs.

Vote on status of Executive Board Minutes: Bonnie Cuthbert moved and Sharon Novak seconded the motion to keep the Executive Board Minutes sealed. All present voted aye. Motion carried.

President Tim Glinski declared the Regular June 23, 2016 Board Meeting adjourned at 7:20 p.m.

The next board meeting will be on July 21, 2016.

Submitted by, Eleanor Borys, Administrative Asst.