

Lansing Public Library  
Board of Trustees  
Regular Board Meeting Minutes  
February 18, 2016

President Tim Glinski called the meeting to order at 6:35 pm.

Present: Anthony Comer-Hill, Bonnie Cuthbert, Tim Glinski, Mary Kern, Judy Koch, Sharon Novak and Jeri Villa

Visitors: Dan Eallonardo, Independent Construction

Also Present: Debbie Albrecht, Library Director

**Visitors:** Dan Eallonardo explained interior design schedule. They are trying to have bids ready for publication about the third week of March, with bids being due by week of April 4<sup>th</sup>. Bonnie asked about the backup due to schools contractors. Dan said he was hoping for no changes to delay our schedule. He said the contractors will be aware of our deadlines.

**Correspondence:** Debbie shared several thank you notes, along with a nice monetary donation by the Lansing Craft Club. She also shared a nice article by Patricia Higgins in the South Suburban Genealogical & Historical Society News regarding the digitized back issues of the Lansing newspapers. And a very nice article in the Times about our Laughter Yoga program.

**Approval of Minutes:** Bonnie Cuthbert moved and Anthony Comer-Hill seconded the motion to approve the January 21, 2016 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

**Approval of Expenditures:** Judy Koch moved and Sharon Novak seconded to approve payment of the February 2016 regular/prepaid bills in the amount of \$307,143.03; and the additional February bill list in the amount of \$22,159.08. All present voted aye. Motion carried.

**The Board Accepted the Director and Department Heads' Monthly Reports:**

Debbie explained the damage on the back door, and was anticipating the repair to be expensive.

**Friends of the Library:** They are progressing very well towards the Stage Fund goal.

**Approve Training Day for SWAN Merger April 13, 2016 (Close):**

Bonnie Cuthbert moved and Jeri Villa seconded the motion to close on April 13, 2016 for In-Service Swan Merger training day. All present voted aye. Motion carried.

**Approve Purchase of DVD/CD shelving to House Youth items in New AV Areas & Magboxes for Magazine to be Housed on Floor:** Debbie explained the new shelving purchase and it would cost \$5,955.86; as well as the Magboxes at a cost of \$5,400.35. Sharon Novak moved and Judy Koch seconded the motion to approve purchase of DVD/CD shelving and Magboxes. All present voted aye. Motion carried.

**Second Reading and Vote on Fines and Fees Policy:** Bonnie Cuthbert moved and Anthony Comer-Hill seconded the motion to approve Fines and Fees policy. All present voted aye. Motion carried.

**Good Neighbor Parade:** Debbie invited all board members to join the Library on May 7, 2016 this year's "Hats Off to Lansing" parade.

Tim Glinski declared the Regular February 18, 2016 Board Meeting adjourned at 7:10 pm.

The next board meeting will be on March 17, 2016.

Submitted by, Eleanor Bulldog Borys, Administrative Asst.