

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
January 21, 2016

President Tim Glinski called the meeting to order at 6:34 pm.

Present: Anthony Comer-Hill, Bonnie Cuthbert, Tim Glinski, Mary Kern, Judy Koch, Sharon Novak and Jeri Villa

Visitors: Dan Eallonardo, Darren Schretter and Sandra Iouse

Also Present: Debbie Albrecht, Library Director

Visitors: Darren Schretter from Studio GC presented the updated plans for the interior re-imagining project. Darren also explained that because of the air flow in the lower level, that we are forced to scale back on the remodeling down stairs. After a detailed update, they asked the for the board's approval to go out to bid on the project. The trustees gave approval to put project out to bid.

Correspondence: Debbie shared several thank you notes, as well as some library related photos. President Tim Glinski shared a Thank You note from Debbie B, addressed to the Library Board for the nice Holiday luncheon.

Approval of Minutes: Judy Koch moved and Anthony Comer-Hill seconded the motion to approve the November 19, 2015 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Anthony Comer-Hill seconded to approve payment of the January 2016 regular/prepaid bills in the amount of \$120,156.74; and the additional January bill list in the amount of \$19,711.33. Debbie also made mention that the Financial Reports & Expenditures are green not beige as stated on the Agenda. All present voted aye on a roll call vote. Motion carried.

The Board Accepted the Director and Department Heads' Monthly Reports:

Debbie made a correction from her report, she meant to say East windows will need shades not North windows. Debbie also explained why she will need to be gone for a long period of time to tend to her elderly parents. All trustees agreed that she should go and take care of what she needs to.

First Reading of Changes to Fines and Fees Structure & Plan for the Future: Debbie gave a brief explanation of how having the same structure with our surrounding libraries makes sense.

Tim Glinski declared the Regular January 21, 2016 Board Meeting adjourned at 8:15pm.

The next board meeting will be on February 18, 2016.

Submitted by, Eleanor Borys, Administrative Asst.