

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
September 17, 2015

Treasurer Judy Koch called the meeting to order at 7:10 pm following the Annual Walk Through.

Present: Bonnie Cuthbert, Judy Koch, Sharon Novak, Jeri Villa

Absent: Anthony Comer-Hill, Tim Glinski and Mary Kern

Visitors: Jaime Hillegonds

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Approval of Minutes: Sharon Novak moved and Bonnie Cuthbert seconded the motion to approve the July 16, 2015 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Sharon Novak seconded to approve payment of the August 2015 general/prepaid bills in the amount of \$100,008.33. September 2015 general/prepaid bills in the amount of \$129,880.79. Additional September 2015 bills in the amount of \$6,154.19. All present voted aye on a roll call vote. Motion carried.

The Board Accepted the Director and Department Heads' Monthly Reports: Debbie explained to the Trustee why she has nominated Collen Besler for Special Recognition. Debbie also explained the staffing issues, the shifting of staff, and filling the job openings.

Friends of the Library: Friends are getting the Saturday afternoon shift from 1-4 in the Beer Tent at Lansing Autumn Fest on Saturday, October 10, 2015. They will again be using the money toward the Library stage fund.

Update on Remodeling Project: Debbie asked for special Board Meeting for October 1st to meet with Dan Eallonard and Daren Schretter for overall budget on Remodeling project.

Lansing Autumn Fest: Debbie reminded everyone that Autumn Fest is Oct. 9th-11th. She invited them to come and enjoy.

Approval of Closing for Staff In-Service on December 4, 2015: Debbie asked the board to approve a Staff In-Service Day to attend Area In-Service, this year is The Black Belt Librarian – Warren Graham discussing security in the library in the morning. In the afternoon Staff & Trustees will attend the Christmas luncheon. Bonnie Cuthbert moved and Jerri Villa seconded the approval of closing the Library on December 4th, 2015 for a staff in-service day. All present voted aye. Motion carried.

Discussion and Vote on Hosting AARP Driver Safety Classes: Debbie shared a letter with the board from AARP explaining their driver safety classes and asked for approval to charge a \$15.00 fee per senior that will go directly to AARP. Sharon Novak moved and Bonnie Cuthbert seconded the motion to approve Driver Safety classes to be held at the library.

Motion to adjourn made by Sharon Novak and seconded by Jeri Villa

Treasurer Judy Koch declared the Regular September 17, 2015 Board Meeting adjourned at 7:34 p.m.

The next board meeting will be on October 15, 2015.

Submitted by, Eleanor Borys, Administrative Asst.