

Lansing Public Library  
Board of Trustees  
Regular Board Meeting Minutes  
June 18, 2015

Acting Board President Anthony-Comer Hill called the meeting to order at 6:34 pm.

Present: Anthony Comer-Hill, Bonnie Cuthbert, Tim Glinski (arrived mid meeting), Mary Kern, Judy Koch, Sharon Novak, Jeri Villa

Visitors: There were no visitors.

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

**Approval of Minutes:** Judy Koch moved and Sharon Novak seconded the motion to approve the May 21, 2015 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

**Approval of Expenditures:** Judy Koch moved and Sharon Novak seconded to approve payment of June 2015 bills/prepaid in the amount of \$113,257.74 and additional June 2015 bills in the amount of \$1,603.51. All present voted aye on a roll call vote. Motion carried.

**The Board Accepted the Director and Department Heads' Monthly Reports:**

Everyone had fun at the block party. The video truck appeared to be a favorite.

**Friends of the Library:** Debbie said the Friends of the Library enjoyed the Block Party and appreciated all the help.

**Approval of Non-Resident Borrower's Card Fee for FY15/16:**

Sharon Novak moved and Bonnie Cuthbert second the motion to approve Non Resident card fee for FY 15/16 in the amount of \$184.00. All present voted aye on a roll call vote. Motion carried.

**First reading of Revised Library Card/Computer Use/Internet Polices:** Debbie read thru the agreement. A second reading will be done at July board meeting.

**Discussion of Per Capita Requirements:** Debbie explained in detail the Library Boards part. We had an open discussion on how the library use funds to support educational programs and training opportunities for patrons. Next board meeting, we will have a discussion with other staff and board members about resource sharing.

**Discussion on Management Associate Report – Market Benchmarking & Compensation Structure Development Project:** Debbie explained the procedure on how the study was conducted, where they obtained the statistics'. Debbie provided all trustees with the Market Benchmarking & Compensation Structure Project Report. Debbie asked the board for approval on Salary schedule to the minimum range based of pay grade. Judy Koch moved and Sharon Novak seconded the motion to implement salary adjustment in the amount of \$50,963.00. All present (Tim Glinski present) voted aye. Motion carried.

**Vote on status of Executive Board Minutes:** Judy Koch moved and Mary Kern seconded the motion to keep the Executive Board Minutes sealed. All present voted aye. Motion carried.

Anthony Comer-Hill declared the Regular June 18, 2015 Board Meeting adjourned at 7:34 p.m.

The next board meeting will be on July 16, 2015.

Submitted by, Eleanor Borys, Administrative Asst.