

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
May 21, 2015

Board President Tim Glinski called the meeting to order at 6:41 pm.

Present: Anthony Comer-Hill, Bonnie Cuthbert, Tim Glinski, Mary Kern, Judy Koch, Sharon Novak, Jeri Villa

Swearing in of Newly Elected Library Trustees:

President Tim Glinski invited Bonnie Cuthbert, Sharon Novak and Jeri Villa to each read the Oath of Office for individuals elected to the Lansing Public Library Board of Trustees. After obtaining their signatures, Tim Glinski officially welcomed them as elected board members and invited them to participate in the nomination of officers to the Board.

Visitors: Daniel Eallonard

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Independent Construction Services on Proposal from Studio GC: Dan Eallonard explained the phases of the new interior renovation. Everyone was given a copy of StudioGC Architectural Services Proposal. With the Library Boards approval, the next phase is to approve StudioGC Architectural Services bid. The board gave Debbie Albrecht, Library Director authorization to sign StudioGC bid. Anthony Comer-Hill moved and Sharon Novak seconded to give Debbie Albrecht authorization to sign StudioGC contract. All present voted aye. Motion carried.

Correspondence: Debbie shared several thank you notes, as well as the article in the Shopper regarding the free little library.

Approval of Minutes: Jeri Villa moved and Bonnie Cuthbert seconded the motion to approve the April 16, 2015 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Bonnie Cuthbert seconded to approve payment of the end of April 2015 (FY) bills in the amount of \$32,698.65, May 2015 bills/prepaid in the amount of \$128,761.48 and additional May 2015 bills in the amount of \$23,851.18. All present voted aye on a roll call vote. Motion carried.

The Board Accepted the Director and Department Heads' Monthly Reports:

Debbie explained the need to have the Police Officer present more for the winter months next school year.

Friends of the Library: Debbie is pleased that the Friends will be working again this year at the Autumn Feast. The money will help funding the stage for the Library.

Block Party Friday, June 5, 2015: Debbie reminded the board that the block party is from 6:00-8:30 p.m. All board members said they will attend and help in areas needed.

Tim Glinski declared the Regular May 21, 2015 Board Meeting adjourned at 7:25 p.m.

The next board meeting will be on June 18, 2015.

Submitted by, Eleanor Borys, Administrative Asst.