

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
April 16, 2015

Board President Tim Glinski called the meeting to order at 6:32pm.

Present: Anthony Comer-Hill, Mary Kern, Bonnie Cuthbert, Tim Glinski ,Judy Koch, Jeri Villa

Absent: Aaron Barnes

Visitors: Trustee Elect Sharon Novak.

Also Present: Debbie Albrecht, Library Director

Communications: Letter received from Village of Lansing Building Dept. informing us of a permit holiday for all exterior remodeling projects. We received a thank you letter from Maureen Grady-Perovich thanking the library for hosting the Candidates Forum.

Approval of Minutes: Bonnie Cuthbert moved and Anthony Comer-Hill seconded the motion to approve the March 19, 2015 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Bonnie Cuthbert seconded to approve payment of the April 2015 bills/prepaid in the amount of \$153,288.67 and additional April 2015 bills in the amount of \$5,095.36. Judy Koch moved and Jeri Villa seconded the motion. All present voted aye on a roll call vote. Motion carried.

The Board Accepted the Director and Department Heads' Monthly Reports:

We had a discussion on the “micro-burst that occurred in the courtyard that upended and broke the glass on one of our patio tables during a recent storm. We discussed the success of the Good Neighbor Parade. And Debbie thanked Colleen Besler for coordinating the parade for the library.

Friends of the Library: Debbie explained the “Pledge” fundraiser they are having to help fund the stage for the Library. The Friends have added a GoFundMe account to try to generate some funds online.

Second Reading and Vote on Additional Wording added to Break Policy: The policy was read with the new wording a motion was made to approve the policy as amended by Anthony Comer-Hill and seconded by Judy Koch. All present voted aye. Motion carried.

Approval of Food for Fines Program from June 5th through June 13th: A discussion was had on the food for fines program we usual hold the first week of summer reading. Judy Koch moved and Bonnie Cuthbert seconded the motion to approve the Food for Fines program starting on Block Party Day June 5th and running through Saturday, June 13th 2015. All present voted aye. Motion carried.

Permission to Close Early for On the Table Event on Thursday, May 12, 2015: Debbie Albrecht presented her idea to hold an On the Table Event sponsored by Chicago Community Trust. The purpose of the event is to gather a group of people from six groups in town: Village elected officials, library officials, school officials, not-for-profit officials and regular citizens to discuss the positive things happening in town and to share what they do to improve Lansing and any new ideas they may have. The board supported the idea and Jeri Villa made a motion to close the library at 6:30pm so staff could prepare for the event. Judy Koch seconded the motion. All present voted aye. Motion carried.

Approval of Budget for FY 15/16: Debbie Albrecht presented the budget to the library board members with an explanation for each line. She included a worksheet that explained to the board how they can fund the interior remodel of the library without borrowing any funds. The library through judicious spending and saving the past several years has managed to save the money needed for the project. Judy Koch motioned and Mary Kern seconded the motion to approve the budget for FY15/16 and to expend the necessary savings required for the interior remodel as explained in the budget presentation. All present voted aye on a roll call vote. Motion carried. A motion was also made by Jeri Villa and seconded by Mary Kern to allow Debbie Albrecht to proceed in discussion with Dan and Norm Eallonardo from Independent Construction Services to solicit a proposal from Studio GC for design services needed for the project. All present voted aye on a roll call vote. Motion carried.

Tim Glinski motioned to adjourn and Judy Koch seconded the motion. All present voted aye and the regular board meeting of April 16, 2015 was adjourned at 7:50pm.

The next board meeting will be on May 21, 2015.

Submitted by, Bonnie Cuthbert, Trustee