

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
November 20, 2014

President Tim Glinski called the meeting to order at 6:35 p.m.

Present: Aaron Barnes, Bonnie Cuthbert, Tim Glinski, Mary Kern, Judy Koch, Jeri Villa

Absent: Anthony Comer-Hill

Visitors: Sharon Novak.

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Approval of Minutes: Judy Koch moved and Bonnie Cuthbert seconded the motion to approve the October 16, 2014 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Bonnie Cuthbert seconded to approve payment of the October 23, 2014 prepaid and November 2014 bills in the amount of \$136,876.61 and the additional November bill list in the amount of \$4,036.29. All present voted aye on a roll call vote. Motion carried.

The Board Accepted the Director and Department Heads' Monthly Reports:

Tim Glinski asked if the window leaks have been repaired. Debbie explained that they are fixed as of today, and that Crown Corr is going to reimburse the Library for all repair cost to date. Debbie is looking forward to rejoining SWAN in the near future. Debbie also reminded the board that they are all welcome to join our Staff Christmas luncheon on the 5th of December.

Friends of the Library: Friends were very happy to report they received over \$1,800 from the Autumn Feast. Rosalee wanted to thank all the volunteers for their participation. Friends of the Library greatly appreciate it. Jeri said she misses the Wine Tasting that they used to have. Debbie explained that the last wine tasting was not that profitable.

Holiday Schedule and Library Board Schedule: Debbie submitted the Lansing Library Board Meeting and Holiday Schedules for 2015.

Update Financing for Interior Re-Imaging: Debbie meet with StudioGC and they told her that if she can, tacking on to the Village's future BOND would be the best option. Debbie said that she has a meeting scheduled with J Wynsma the Village administrator on Monday, November 24th.

She said that a special meeting on December 11th may be needed if the Village is planning on securing their Bonds in December.

Vote to Keep Executive Board Minutes Sealed: Bonnie Cuthbert moved and Judy Koch seconded the motion to keep the Executive Board Minutes sealed. All present voted aye. Motion carried.

Tim Glinski declared the November 20, 2014 Lansing Public Library Regular Board Meeting adjourned at 7:00 p.m., and requested that the Board enter into Executive Session to discuss personnel issues.

The Board entered into Executive Session at 7:00 p.m. Tim Glinski declared the Executive Session Meeting of November 20, 2014 adjourned at 7:10. p.m.

President Tim Glinski called the Regular Board Meeting back to order at 7:10 p.m.

Debbie will adjust the staff's salaries as discussed during Executive Session: A 2 percent raise will be retro to May 2014. All present voted aye. Motion carried.

Tim Glinski declared the Regular November 20, 2014 Board Meeting adjourned at 7:15 p.m.

NO BOARD MEETING IN DECEMBER

The next board meeting will be on January 15, 2015.

Submitted by, Eleanor Borys, Administrative Asst.