

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
October 16, 2014

Acting Board President Anthony Comer-Hill called the meeting to order at 6:36 p.m.

Present: Anthony Comer-Hill, Bonnie Cuthbert, Mary Kern, Judy Koch, Jeri Villa

Absent: Aaron Barnes and Tim Glinski

Visitors: There were no visitors present.

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Debbie Albrecht informed the Board that one additional item will be added to the agenda- Approval of computer purchase.

Debbie read a letter addressed to the Board from Juan A Estrada thanking Sandra, Kelly and Debbie for allowing the Bilingual Parent tour to move forward. It was a huge success with 30 community members in attendance.

Debbie was very pleased to announce that Rails LLSAP Grant will be awarded to the Lansing Library on or before June 30, 2015. This grant will allow us to rejoin the SWAN consortium with no cost to us.

Approval of Minutes: Debbie corrected September 18, 2014 Board meeting minutes. They show Mary Kern as present, which should have her as absent. Bonnie Cuthbert moved and Judy Koch seconded the motion to approve the September 18, 2014 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Bonnie Cuthbert seconded to approve payment of the September 25, 2014 prepaid and October 2014 bills in the amount of \$149,053.28 and the additional October bill list in the amount of \$3,550.67. All present voted aye on a roll call vote. Motion carried.

The Board Accepted the Director and Department Heads' Monthly Reports:

Jeri Villa asked Debbie about the home school hub and Debbie reported that it is very well received and Beth Bozzo herself a home-school mom does a wonderful job with the program.

Anthony Comer Hill commented on the Magic show we recently had- he has seen Gary Cantor in the past and thinks he is very entertaining

Debbie was pleased to announce that 25 more bricks have been engraved and is hoping to have them in the ground before the snow arrives.

Friends of the Library: Friends worked the day shift in the Beer Tent at Lansing Autumn Fest on Saturday, October 11, 2014. They have not reported on the amount that will be donated for their participation in this fundraiser.

Possible Financing for Interior Re-Imaging: Debbie spoke with Mayor Norm Abbott regarding the possibility of the Library tacking on to the Village's future BOND. This would be a good option for cash, we should know by the end of the year.

Approval to purchase new computers: Debbie reminded the Trustees that the entire Library is in need of new computers. Several staff visited the Tinley Park Library which recently replaced their computers. Kelli checked for pricing from different vendors, CDW had best price and we have purchased from them before. They have good customer service. Judy Koch moved and Mary Kern seconded the approval of the computer purchases. All present voted aye. Motion carried.

Approval of Closing for Staff In-Service on December 5, 2014: Debbie asked the board to approve a Staff In-Service Day to attend Area In-Service-Improving Your Memory: Strategies for Organizing your Thoughts in the morning. In the afternoon Staff & Trustees will attend the Christmas luncheon. Judy Koch moved and Mary Kern seconded the approval of holding a staff in-service day. All present voted aye. Motion carried.

Approval Food for Fines from November 24th thru December 31st, 2014: Debbie explained that \$1.00 up to \$20.00 will be deducted from patron's fine for every can (\$1 per) brought in. The food collected will go to our local food Pantry. Mary Kern moved and Bonnie Cuthbert seconded to approve Food for Fines. All present voted aye. Motion carried.

Set Tax Levy for 2014: Library Tax Levy for 2014 will increase by 4.9 percent. Mary Kern moved and Bonnie Cuthbert seconded to approve the increase. All present voted aye. Motion carried.

Anthony Comer-Hill declared the Regular October 16, 2014 Board Meeting adjourned at 7:16 p.m.

The next board meeting will be on November 20, 2014.

Submitted by, Eleanor Borys, Administrative Asst.