

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
April 17, 2014

President Tim Glinski called the meeting to order at 6:30 p.m.

Present: Tim Glinski, Anthony Comer-Hill, Mary Kern, Judy Koch, Jeri Villa

Absent: Aaron Barnes

Visitors: Bonnie Cuthbert, State Representative Marcus Evans, Jr.

Also Present: Debbie Albrecht, Library Director and Joan Ridder, Adm. Asst.

President Tim Glinski and Library Director Debbie Albrecht welcomed Illinois Representative Marcus Evans, Jr. to the April 17, 2014 library board meeting. Debbie thanked him for his effort in successfully obtaining a \$30,000 grant for the library. Debbie informed him that monies received from this grant will be used in connection with a remodeling project that will soon be getting underway.

Representative Evans informed the Board that he will continue to promote the Lansing Public Library to his fellow lawmakers in Springfield, as he feels thriving libraries are essential to everyone in the community; especially the youth, and these institutions must be protected. He added that he plans to attend Lansing's Good Neighbor Parade as well as the library's Block Party on June 13.

Debbie thanked him for taking time out of his busy schedule to attend tonight's meeting.

Swearing In of New Board Member Bonnie Cuthbert: Judy Koch moved and Anthony Comer-Hill seconded the appointment of Bonnie Cuthbert to the Lansing Public Library Board of Trustees. All present voted aye. Motion carried.

Vice President Tim Glinski invited Bonnie Cuthbert to read the Oath of Office for this appointment. After obtaining her signature and the signature of Mary Kern, Secretary of the Lansing Public Library Board of Trustees, the board officially welcomed Bonnie as an acting board member.

Approval of Minutes: Mary Kern moved and Anthony Comer-Hill seconded to approve the minutes of the March 20, 2014 Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Bonnie Cuthbert seconded to approve payment of the April 2014 bills in the amount of \$86,097.89 and the additional April 2014 bills in the amount of \$9,784.39. All present voted aye on a roll call vote. Motion carried.

Jeri Villa left the meeting at 6:55 P.M.

The Board Accepted the Director and Department Heads' Monthly Reports.

Anthony Comer-Hill commented that he enjoyed reading Debbie's report concerning the ongoing staff training and why its implementation is so critical for our library.

Debbie reminded the Board to file their Ethics Statements. Debbie said she would send Open Meetings information to Aaron, Anthony, Bonnie, and Judy.

Architect Rick McCarthy will be here at the May 15 Board Meeting to discuss plans for re-envisioning our interior space. Staff is invited attend this meeting to hear what he has to say.

Friends of the Library: Friends raised over \$400 at the last Book Sale. Friends President Rosalie Lester has decided to give our patrons the opportunity to shop occasionally in the Book Room during daytime hours, and has started opening the Book Room for an hour after the conclusion of some of the programs held in the Community Room.

Approve Food for Fines and Free Library Replacement Cards at Block Party and First Week of Summer Reading Sign-Up June 13th-June 21st and Dog and Cat Food for Fines

July 28-August 2: Judy Koch moved and Bonnie Cuthbert seconded to approve Food for Fines June 13-21 and Free Library Replacement Cards at the Block Party and during the first week of Summer Reading Sign-Up June 13-June-21, 2014, and Dog and Cat Food for Fines July 28-August 2, 2014. All present voted aye. Motion carried.

Approve Purchase of Two AWE Preschool Stations: Anthony Comer-Hill moved and Judy Koch seconded to approve the purchase of two AWE preschool learning stations for the IT&I Dept. totaling \$8,686.00. All present voted aye on a roll call vote. Motion carried.

Approve Purchase of New Computers for Staff: Anthony Comer-Hill moved and Judy Koch seconded to give Debbie authorization to purchase approximately twenty new staff computers totaling a cost not greater than \$30,000.00. All present voted aye on a roll call vote. Motion carried.

Approve Purchase of New Interior Doors for Interior Upper Level Doors: Mary Kern moved and Anthony Comer-Hill seconded to approve the purchase of new interior upper level doors at a total cost of \$9,977.00. All present voted aye on a roll call vote. Motion carried.

Approve Temporary Hire for ITI while Patti Baker is off on Disability: Anthony Comer-Hill Moved and Mary Kern seconded the approval of a temporary hire for the IT&I Dept. while Patti Baker is off on disability. All present voted aye on a roll call vote. Motion carried.

First Reading of Changes to Behavior and Wireless Internet Policies: Debbie said that she recommends removing banning cell phone use from our policy as this can be addressed under “disorderly conduct” if a patron is being loud and/or inappropriate on their cell phone. In regard to the Wireless Internet Policy, it should be updated to read that printing **is** accessible. The board will vote to approve these changes at the May board meeting.

Approval of the FY14/15 Budget: After reviewing the line by line figures of the new budget set forth by Debbie Albrecht, Judy Koch moved and Anthony Comer-Hill seconded to approve the FY14/15 Budget in the amount of \$2,561,562.00. All present voted aye on a roll call vote. Motion carried.

Tim Glinski declared the Regular April 17, 2014 Board Meeting adjourned at 8:00 p.m.

The next board meeting will be on May 15, 2014.

Submitted by

Joan Ridder, Administrative Asst.