

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
March 20, 2014

Vice President Tim Glinski called the meeting to order at 6:30 p.m.

Present: Tim Glinski, Mary Kern, Judy Koch, Jeri Villa

Absent: Anthony Comer-Hill

Visitors: Aaron Barnes, Sandra Iosue

Also Present: Debbie Albrecht, Library Director and Joan Ridder, Adm. Asst.

Addition of Agenda: Swearing In of New Board Member Aaron Barnes: Mary Kern moved and Judy Koch seconded the appointment of Aaron Barnes to the Lansing Public Library Board of Trustees. Vice President Tim Glinski invited Aaron Barnes to read the Oath of Office for this appointment. After obtaining his signature and the signature of Mary Kern, Secretary of the Lansing Public Library Board of Trustees, the board officially welcomed Aaron as an acting board member.

Correspondence: Vice President Tim Glinski read Board President Carrie Appold's letter of resignation to those present.

Nomination of Tim Glinski to Office of President of Lansing Public Library Board of Trustees: Judy Koch moved and Mary Kern seconded the nomination of Tim Glinski as President of the Lansing Public Library Board of Trustees. All present voted aye. Motion carried.

Financial Report: Debbie said that over \$748,000.00 has been received in tax money thus far.

Approval of Minutes: Mary Kern moved and Judy Koch seconded to approve the minutes of the February 20, 2014 Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Mary Kern seconded to approve payment of the March 2014 bills in the revised amount of \$73,143.93 and the additional March 2014 bills in the amount of \$40,753.37. All present voted aye on a roll call vote. Motion carried.

The Board Accepted the Director and Department Heads' Monthly Reports. Debbie informed the Board that the PLA Conference was a very worthwhile experience. She said she heard a lot about the importance of staff training at the conference and she is committed to having ongoing staff training here at our library, as this has proven to be one of our weak areas.

Debbie informed the Board of Maureen Spatz' resignation as IT&I Dept. Head. Brandi Smits has replaced Maureen in that position.

Report by Sandra Iosue on PLA Conference in Indianapolis: Sandra Iosue, Fiction and Beyond Dept. Head, addressed the Board about her recent attendance at the PLA Conference in Indianapolis. She thanked the Board for this great learning opportunity and informed them that she came back with many great ideas for her department. Sandra said it was great to meet librarians from all over country and share different ideas and suggestions. It was also very rewarding to hear that our library is already doing many of the things that were being suggested! Sandra said another highlight was having the opportunity of hearing well known authors speak.

Friends of the Library: Debbie said she appreciates Friends consistent work that continues to benefit of the library. Book sale earnings have been a bit lower, but the sales are still bringing people into the library every month. The Friends winter concerts continue to be successful, despite the weather. Friends will also be a contributor to Lansing's Autumn Fest again this year.

Good Neighbor Parade: Debbie informed the Board that once again Colleen Besler has taken on the responsibility of Parade Coordinator, and she is doing a superb job. Debbie welcomed the board members to join the library staff who are walking in the parade on May 3.

Tim Glinski declared the Regular Board Meeting adjourned at 6:50 p.m., and requested the Board enter into Executive Session to discuss employee compensation.

The Board exited from Executive Session at 7:03 p.m., and reentered the Regular Board Meeting. Roll call was taken.

Present: Aaron Barnes, Tim Glinski, Mary Kern, Judy Koch, Jeri Villa

Absent: Anthony Comer-Hill

Approval of Debbie Albrecht's Request for two 25 hour a week staff positions:

Judy Koch moved and Jeri Villa seconded to approve Debbie's request to increase two current regular part-time positions to two twenty five hour a week positions. All present voted aye on a roll call vote. Motion carried.

The Regular March 20, 2014 Board Meeting was adjourned at 7:06 p.m. The next meeting will be on April 17, 2014. Debbie said that Representative Marcus Evans will be here that evening. Debbie will also be contacting Bonnie Cuthbert to invite her to the April or May board meeting.

Submitted by

Joan Ridder, Administrative Asst.