

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
October 16, 2013

President Carrie Appold called the meeting to order at 6:40 p.m.

Present: Carrie Appold, Anthony Comer-Hill, Mary Kern, Judy Koch
Tim Glinski arrived at 6:45 p.m.

Also Present: Debbie Albrecht, Library Director and Joan Ridder, Adm. Asst.

Visitors: Dan Eallonardo, Independent Construction

Correspondence: There was no correspondence this month.

Approval of Minutes: Anthony Comer-Hill moved and Judy Koch seconded to approve the minutes of the October 16, 2013 Regular Board Meeting. All present vote aye. Motion carried.

Financial Report: Debbie relayed that that the new budget figures were shown on this month's financial reports from the Village of Lansing.

Approval of Expenditures: Judy Koch moved and Mary Kern seconded to approve the October, 2013 expenditures in the amount of \$107,403.97 and the additional October, 2013 expenditures in the amount of \$39,817.88. All present voted aye on a roll call vote. Motion carried.

The Board Accepted the Director and Department Heads' Monthly Reports.

Carrie Appold invited Dan Eallonardo of Independent Construction to address the Board regarding the unexpected Parking Lot Rehabilitation issues that were recently discovered. He explained that the recommended changes will increase the cost of this job substantially. The Board agreed that these changes must be made in order to complete this renovation satisfactorily.

Motion to Approve the Change Order for the Parking Lot Renovation:

Tim Glinski moved and Judy Koch seconded to approve the Change Order from Pavement Systems, Inc. in the amount of \$11,158.00, involving the grade changes for the Parking Lot Renovation. All present voted aye on a roll call vote. Motion carried.

Friends of the Library: The board members all agreed that Friends continues to do wonderful things. Debbie was pleased to report Friends were up at Autumn Fest all three days as well as handling their monthly Book Sale scheduled on Saturday.

Approve Closing on Friday, December 6 for Area In-Service and Staff Christmas Luncheon: Judy Koch moved and Tim Glinski seconded to approve closing Friday, December 6 for the library's In-Service and staff Christmas Luncheon. All present voted aye. Motion carried.

Dewberry's Proposal: The Board agreed to put off discussion of Dewberry's proposal until the Parking Lot Renovation has been completed.

Approve Food for Fines from November 25 through December 31, 2013: Tim Glinski moved and Mary Kern seconded to approve Food for Fines from November 23 through December 31, 2013. One dollar will be waived from fines for every food item brought in as a donation, capping at \$20. All present voted aye. Motion carried.

Discussion of Possible New Board Members: The Board unanimously agreed to hold off posting the open Board of Trustee positions until after the first of the year since there is not a December board meeting.

Set Tax Levy for 2012: Judy Koch moved and Anthony Comer-Hill seconded to raise the 2012 library tax levy to 4.9%. All present voted aye on a roll call vote. Motion carried.

The October 16, 2013 was adjourned at 7:54 p.m. The next meeting will be November 21, 2013.

Submitted by

Joan Ridder, Administrative Asst.