

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
July 18, 2013

Present: Carrie Appold, Anthony Comer-Hill, Tim Glinski, Judy Koch

Absent: Michelle Bohacik, Mary Kern

Visitor: Rosalee Lester, President, Friends of the Lansing Public Library

Also Present: Debbie Albrecht, Library Director and Joan Ridder, Adm. Asst.

Board President Carrie Appold opened the July 18, 2013 Regular Board Meeting at 6:35 p.m.

President Carrie Appold welcomed Friends President Rosalee Lester to the board meeting. She was introduced to the board members and was invited to give the Board a brief report concerning the ongoing work of Friends.

Rosalee relayed that the monthly Book Sales continue to raise funds for the library, and she expressed her thanks to the Board for the new lighting installed in the Book Room recently.

Rosalee encouraged the board members to consider joining Friends for \$5 a year, or better yet, become lifetime members. Friends would love to see the board members at their great Friday night concerts or at the many other Friends sponsored events, she added. They are going to have a table at Autumnfest this year and will be sponsoring some of the musical entertainment again. Friends will be having another fundraiser at Bakers Square on August 19 from 5 to 8 p.m. Rosalee said that Friends continues to research innovative ways to raise money for the library.

In closing, Rosalee asked the board members to thank a Friend when they see them and applaud them for a job well done.

Status of the Parking Lot Project. Debbie said that Norm Eallonardo was not coming to the Board Meeting tonight to report on the status of the Parking Lot Project as posted on the Agenda, but Debbie relayed that the bid advertisement was published yesterday, July 17, with the public bid opening scheduled for August 8, 2013.

Carrie Appold expressed some concern regarding the condition of the approach from the street to the parking lot. Debbie said that she would inquire if this area between the street and driveway could be leveled out if it would not be cost prohibitive.

Correspondence: A thank you card was received from Carole Iverson, Friends of the Library Secretary, thanking Debbie for the new and improved lighting in the rear of the Book Room.

A thank you note was also received from two members of the Sirsi-Dynix staff who were able to meet with Debbie and Kelli when visiting our library recently.

Approval of Minutes: Tim Glinski moved and Anthony Comer-Hill seconded to approve the minutes of the June 20, 2013 Regular Board Meeting as corrected. All present voted aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Anthony Comer-Hill seconded to approve payment of the July 2013 bills in the amount of \$149,330.61 and payment of the additional July 2013 bills in the amount of \$1,427.12. All present voted aye. Motion carried.

The Board Accepted the Director and Department Heads' Monthly Reports. Judy Koch commented that she appreciated Brandi Smits' enthusiastic assistance when she telephoned the library recently.

Debbie commented that she was impressed with the good turnout recently to meet State Rep. Marcus Evans here our library

Discussion of Dewberry Proposal for Interior Re-Imagining and Rewiring the Building. Debbie discussed her meeting with Norm Eallonardo and Michael Mackey of Dewberry, and informed the Board that rewiring the entire building is also part of this plan. Debbie said she would continue to update the Board as receives follow-up information, pricing, etc. from Dewberry.

Discussion on Per Capita Grant Requirements. The Board discussed Chapter 10 Marketing, Promotion and Collaboration. It was unanimously agreed that our library does this well.

Discussion of the Environmental Scan was tabled until the September 19 Board Meeting. The Board will also reexamine our Strategic Plan to see if the goals set forth are being accomplished as scheduled.

Carrie Appold declared the July 18, 2013 Lansing Public Library Board Meeting adjourned at 7:26 p.m.

Submitted by

Joan Ridder, Administrative Asst.