

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
June 20, 2013

Present: Carrie Appold, Michelle Bohacik, Anthony Comer-Hill, Tim Glinski, Mary Kern,
Judy Koch

Also Present: Debbie Albrecht, Library Director and Joan Ridder, Adm. Asst.

Visitors: Norm Eallonardo, Daniel Eallonardo

Board President Carrie Appold opened the June 20, 2013 Regular Board Meeting at
6:33 p.m.

After Carrie Appold introduced Norm and Dan Eallonardo of Independent Construction to the
new board members, she invited Norm to present their recommendations for the new parking lot.

Norm proceeded to lay out the four options developed by Manhard Consulting Ltd for the
parking lot rehabilitation. Norm explained the pros and cons for each option and informed the
Board that they recommend going with Option 2 which could be completed with either partial or
full curb replacement. Although the cost would be higher, it was unanimously decided that full
curb replacement would be a better choice than partial curb replacement.

Carrie thanked Norm and Dan for presenting their recommendations at tonight's meeting.

Correspondence: Debbie passed around the information about the upcoming LOOP event
(Lansing Overnight on Pedals.) She also showed the Board the new library stationary which
now displays our logo.

Additional items for the Board to review were a Times article about the Summer Reading
Progam and a thank you note from Karen Adams, Co-chair of the Lansing Food Pantry, thanking
the library for allowing them to be part of our Block Party. Debbie was recently informed of
"The Pantry Van Fund" which was set up to raise money to purchase a used van for food
pick-ups and home deliveries. They raised \$125 towards this endeavor with a guessing
game/raffle they manned at the Block Party.

The Board accepted the Director and Department Head Reports. Anthony Comer-Hill
asked Debbie to explain the liability insurance matter further that was mentioned in her report.

Michelle Bohacik inquired about the significant difference between the 2012 and 2013 numbers shown in the Outreach column of the Statistical Report. Debbie explained the 2012 figures were incorrect due to a recording error.

Debbie said Norm Eallonardo and an architect from Dewberry were here today to discuss formulating a comprehensive plan for our future building improvements. Everything is going to be accomplished in phases, Debbie said.

Debbie invited the Board down to see the beautiful, newly revamped courtyard.

Friends of the Library: We are grateful to all of the Friends of the Library volunteers who worked at the Block Party. Friends were busy selling food and beverages and registering new members that evening.

Debbie informed the Board that tickets are still available at \$20 each for Friends Annual Wine Tasting next Friday.

Anthony Comer-Hill suggested inviting Friends President Rosalie Lester to a library board meeting in the near future.

Approval of Minutes: Judy Koch moved and Mary Kern seconded to approve the minutes of the May 16, 2013 Board Meeting. All present vote aye. Motion carried.

Approval of Expenditures: Michelle Bohacik moved and Judy Koch seconded to approve payment of the June 2013 bills in the amount of \$111,396.03 and payment of the additional June 2013 bills in the amount of \$37,811.42. All present voted aye on a roll call vote. Motion carried.

Vote to Approve Option 2; Parking Lot Rehabilitation: Judy Koch moved and Mary Kern seconded to accept Manhard Engineering's Parking Lot Rehabilitation Option 2 with Full Curb Replacement as presented by Norm and Dan Eallonardo, at a cost of \$168,849.00. All present voted aye on a roll call vote. Motion carried.

Vote to Approve Staff In-Service Day July 19, 2013: Tim Glinski moved and Mary Kern seconded to approve closing the library on July 19 for a staff In-Service Day. All present voted aye. Motion carried.

Discussion of Per Capita Grant Requirements: This subject will be discussed in depth at the July meeting. The Board will go over the library's Strategic Plan for FY 2013-2016 to make sure we are on schedule in completing the goals set forth. The Board and Director will also review Chapter 1, "Core Standards" and Chapter 10, "Marketing, Promotion and Collaboration." of Serving our Public 2.0: Standards for Illinois Public Libraries, 2009.

The Board also received informational copies of the Edge Initiative. Twenty-five libraries in Illinois were selected by the Illinois State Library to participate.

Vote to Approve Keeping Executive Board Minutes Sealed: Judy Koch moved and Mary Kern seconded to approve keeping the Executive Board Minutes sealed. All present voted aye. Motion carried.

Executive Session: Carrie Appold made a motion to exit the Regular Board Meeting at 7:54 p.m. to enter into Executive Session. Judy Koch moved and Mary Kern seconded the motion to enter into Executive Session to discuss personnel matters. All present voted aye. Motion carried. Executive Session was adjourned at 8:07 p.m.

The Board reentered the Regular Board Meeting at 8:08 p.m.

Present: Carrie Appold, Michelle Bohacik, Anthony Comer-Hill, Tim Glinski, Mary Kern,
Judy Koch

Vote to Approve a Temporary Staff Member: Tim Glinski moved and Anthony Comer-Hill seconded to approve the hiring of a temporary fill-in employee while Kathy Gough is on medical leave. All present voted aye on a roll call vote. Motion carried.

Carrie Appold declared the June 20, 2013 Lansing Public Library Board Meeting adjourned at 8:10 p.m.

Submitted by

Joan Ridder, Administrative Asst.