

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
May 16, 2013

Present: Carrie Appold, Michelle Bohacik, Anthony Comer-Hill, Judy Koch

Absent: Tim Glinski, Mary Kern

Also Present: Debbie Albrecht, Library Director and Joan Ridder, Adm. Asst.

Visitors: There were no visitors

Board President Carrie Appold opened the May, 2013 Regular Board Meeting at 6:40 p.m.

Correspondence: There was no correspondence.

Approval of Minutes: Judy Koch moved and Anthony Comer-Hill seconded to approve the minutes of the April 25, 2013 Board Meeting. All present vote aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Michelle Bohacik seconded to approve payment of the May 2013 bills in the amount of \$95,728.07 and payment of the additional May 2013 bills in the amount of \$147.99. All present voted aye on a roll call vote. Motion carried.

Debbie relayed that there were no financial reports this month.

The Board accepted the Director and Department Head Reports. Debbie informed the Board that many of the staff participated in World Book Night again this year. She explained the process to the new board members and encouraged them to volunteer at a Book Giver next year.

Carrie Appold commented that she loved the name changes for the various departments in the library.

Debbie was pleased to learn that several of the board members will be participating at the Block Party this year.

Staff participation in the Good Neighbor Day Parade was great this year. Debbie said the library took a 2nd place award this year and that we had the largest number of staff and family marching than we have ever had in past years.

Friends of the Library: Thank you to Friends of the Library for purchasing the candy that was distributed by the library at the Good Neighbor Parade.

Friends will be working hard at the Block Party and are sponsoring the upcoming Wine Tasting on June 28.

They raised \$343 at their last Book Sale.

Vote to Approve Food for Fines June 7 through June 15/Free Library Card Replacement: Michelle Bohacik moved and Judy Koch seconded to approve the proposed Food for Fines from June 7 through June 15 and Free Library Card Replacement in conjunction with the annual library Block Party on June 7 and the first week of Summer Reading. All present voted aye on a roll call vote. Motion carried.

Vote to Set Fee for Non-Resident Cards for FY13/14: Judy Koch moved and Anthony Comer-Hill seconded to approve setting the fee for non-resident cards for FY13/14 at \$172.00. All present voted aye on a roll call vote. Motion carried.

Second Reading and Vote to Approve Policy for Lending E-Readers: After the second reading of the policy for lending e-readers, Michelle Bohacik moved and Anthony Comer-Hill seconded the motion to approve this policy. All present voted aye. Motion carried.

Discussion and Vote to Approve a Part-Time Customer Service Staff Person: Debbie requested the Board approve her proposal to hire a Part-Time Customer Service Person to work no more than eighteen hours a week at the various public service areas throughout the library. Debbie explained the qualifications required for this part time position. After considerable discussion, Judy Koch moved and Anthony Comer-Hill seconded to authorize Debbie to hire a part-time Customer Service staff person. Debbie informed the Board that she would be posting this open position on RAILS in the very near future. All present voted aye on a roll call vote. Motion carried.

Before adjourning, Debbie informed the new trustees of a workshop being held on Saturday, June 8, and encouraged them to register if they were interested in attending.

Carrie Appold declared the May 16, 2013 Lansing Public Library Board Meeting adjourned at 7:37 p.m.

Submitted by

Joan Ridder, Administrative Asst.