

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
April 25, 2013

Present: Michelle Bohacik, Anthony Comer-Hill, Tim Glinski, Mary Kern, Judith Koch.

Arrived late: Carrie Appold

Also Present: Debbie Albrecht, Director and Patricia Higgins, Reference Librarian

There were no visitors

Board Vice President Tim Glinski opened the April 25, 2013 Regular Board Meeting at 6:35 p.m.

Approval of Minutes: Anthony Comer-Hill moved and Judith Koch seconded to approve the minutes of the March 21, 2013 Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Judith Koch moved and Mary Kern seconded to approve the April 2013 bills in the amount of \$125,468.18 and the additional April 2013 bills in the amount of \$8,794.31. All present voted aye on a roll call vote. Motion carried.

The Board accepted the Director and Department Head Reports. Debbie brought the board up to date on the smaller construction projects of the closet doors.

A letter was received from the State Library inviting our library to participate in The Edge program along with a select group of 25 libraries. The Edge will be a program to set benchmarks for libraries to meet the digital needs of their communities. So far libraries are only being asked to agree to participate. More information will be coming. We will participate and more information will be shared when it is available.

Also, the award letter for the Per Capita grant was received and the library will receive \$29,114.35.

Although not on the agenda yet, the board was alerted to expect a request next month to approve "food for fines" for up to \$20 during June 7-15, coinciding with the annual block party.

Friends of the Library. There was brief discussion of the annual wine tasting event and the assistance provided by the Friends for the library's participation in the Good Neighbor's Day parade. The board was reminded of the time of the parade and the invitation to participate with the library.

First Reading of Policy on Lending E-Readers. The policy was read and there was brief discussion of having wait lists for the e-readers. The policy will have a second reading at the next meeting.

Permission to Approve Amounts Up to \$10,000 for Remodeling and Improvements. Debbie Albrecht requested the board approve raising the limit from \$5,000 to \$10,000 that she can approve for the construction projects anticipated in the next few months. This is to facilitate keeping the projects moving instead of needing to wait for a board meeting to get approval. This same policy was used during the recent major construction project.

Judith Koch moved and Mary Kern seconded the motion to give Debbie Albrecht permission to approve amounts up to \$10,000 for the construction projects. All present voted aye on a roll call vote. Motion carried.

Reminder to File Ethics Statement. Debbie Albrecht reminded board members to be sure to file the required Ethics Statement with the Cook County Clerk.

Approve Amended Budget for FY13/14. The budget needed to be amended to reflect the corrected amount of the State Per Capita grant in the amount of \$29,115 for a total final budget of \$2,650,065.00.

Michelle Bohacik moved and Anthony Comer-Hill seconded the motion to approve the amended budget in the amount of \$2,650,065.00. All present voted aye on a roll call vote. Motion carried.

General Discussion and Question. Board member Anthony Comer-Hill had some questions about the expenditures by the library for the music entertainment at Autumn Fest. Debbie Albrecht indicated that \$2,000 came from the library's budget and \$2,000 came from the Friends of the Library. The library's contribution comes from the Public Relations line of the budget. Anthony Comer-Hill wondered how the decision is made as to what acts to book and if consideration is given to represent the tastes of all the potential audience in the village. Debbie said that groups are selected to appeal to various musical tastes. Debbie indicated the acts have been booked for next year, but if he had suggestions he may want to make them soon for the following year. She also suggested he check with Tony Trakosa who books the larger acts for the Autumn Fest.

Debbie reminded the board of the Block Party coming up on June 7. Mary Kern, Anthony Comer-Hill and Tim Glinski indicated they would likely attend.

Tim Glinski declared the April 25, 2013 Regular Board Meeting adjourned at 7:05 p.m.

Submitted by

Patricia Higgins, Reference Librarian