

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
February 21, 2013

Present: Carrie Appold, Michelle Bohacik, Tim Glinski, Mary Kern, Judy Koch

Absent: Kelly Campos, Anthony Comer-Hill

Also Present: Debbie Albrecht, Director and Joan Ridder, Adm. Asst.

There were no visitors.

Board President Carrie Appold opened the February 21, 2013 Regular Board Meeting at 6:30 p.m.

Correspondence: Debbie informed the Board that she received a complimentary note from a patron about our library. This patron was also very impressed with our newly designed library cards.

An article in the Times highlighting our January 4 concert featuring the Mudcats and listing the dates and groups performing at the remaining three concerts this year was shown to the Board.

Approval of Minutes: Judy Koch moved and Mary Kern seconded to approve the minutes of the two Board Meetings held on January 17, 2013. All present vote aye. Motion carried.

Approval of Expenditures: Judy Koch moved and Mary Kern seconded to approve the revised total of the January, 2013 bills in the amount of \$169,319.29. A bond payment in the amount of \$99,900.00 was added to the original list of January expenditures. All present voted aye on a roll call vote. Motion carried.

Judy Koch moved and Mary Kern seconded to approve payment of the February, 2013 bills in the amount of \$145,062.15 and the additional February, 2013 bills in the amount of \$17,320.55. All present voted aye on a roll call vote. Motion carried.

The Board accepted the Director and Department Head Reports. Debbie informed the Board that she would like to replace the table in the Conference Room with small computer tables as this room is now being used regularly for computer classes. Debbie feels this space could be used much more efficiently. The Board supported this idea.

Friends of the Library: Debbie reported that Friends raised over \$600 at their recent book sale.

Trustee Open Meeting Act Training: Debbie informed the library trustees about this training and reminded them to file their Ethics Statement when they receive them, probably in April.

Discussion of Jobs to be Completed in the next Six Months: Debbie told the Board that she plans to have many projects completed in the next six months. She and the Board discussed the following items:

1. Redoing the Parking lots
2. Rewiring of Building – Possible Switch to Fiber-Optics System
3. Cameras/New Security System
4. Lights Outside
5. Closet Installed Downstairs
6. Get Rid of Door in Community Room/Replace It

Debbie said that Architect Rick McCarthy of Dewberry is coming out on Thursday to consult with Debbie about adding Study Rooms/Classroom Space here at some point. Debbie is going to ask his opinion about the timing for replacing the carpet in the library; it if should be done before or after the classroom additions. She is also meeting with Norm and Dan Eallonardo.

Carrie Appold declared the February 21, 2013 Lansing Public Library Board Meeting adjourned at 7:26 p.m.

Submitted by

Joan Ridder, Administrative Asst.