

Lansing Public Library  
Board of Trustees  
Regular Board Meeting  
April 19, 2012  
Minutes

President Tom Nowak called the meeting to order at 6:30 p.m.

Present: Kelly Campos, Tim Glinski, Mary Kern, Judith Koch, Tom Nowak

Absent: Carrie Appold, Cecilia Gonzalez

Also Present: Debbie Albrecht, Director  
Joan Ridder, Admin. Asst.

Visitor Present: Daniel Eallonardo

Debbie Albrecht requested three items be added to the Agenda for tonight's meeting;

- 1) Approval of Adjustment to the Budget, 2) Approval of Adjustment to Appropriations, and
- 3) Approval of a \$1,000 stipend for Student Volunteer Marcus Avila.

The meeting began with a brief report from Independent Construction Services. Dan Eallonardo distributed a Building Renovation Job Summary sheet to Debbie and the Board Members and then explained the additional work which was done that had not been anticipated at the start of the project and the cost involved. Dan informed the Board that the library sign is scheduled to be installed at the end of the month.

**Correspondence:** Debbie mentioned the handouts distributed by Friends of the Library for the the Baker's Square Fundraiser on May 21 and the Wine Tasting on June 29. Debbie encouraged the board members to attend these two events.

**Approval of Minutes of February 16 and April 3 Special Budget Meeting:** Judy Koch moved and Mary Kern seconded to approve the February 16, 2012 minutes as presented, and to approve the April 3 Special Budget Meeting minutes as corrected. All present voted aye. Motion carried.

**Approval of Expenditures:** Judy Koch moved and Mary Kern seconded to approve the March bills in the amount of \$162,316.36, the April bills in the amount of \$125,088.43, the additional April bills in the amount of \$6,712.00 and the extra Riddiford Roofing Company bill in the amount of \$29,091.99. All present voted aye on a roll call vote. Motion carried.

**Approval of Adjustment to the Budget:** Judy Koch moved and Kelly Campos seconded approval of the revisions to the FY12/13 Budget as presented. All present voted aye on a roll call vote. Motion carried.

**Approval of Adjustments to Appropriations:** Judy Koch moved and Kelly Campos seconded approval of adjustments to appropriations for the FY11/12 budget in the amount of \$31,500. All present voted aye on a roll call vote. Motion carried.

**Approval of \$1,000 Stipend for Teen Volunteer Marcus Avila:** Tim Glinski moved and Judy Koch seconded approval for Debbie to present a \$1,000 stipend to Marcus Avila, a high school student who has volunteered in the Youth Services Dept. during the school year through TF South's Work Study Program. Maureen Spatz, Youth/Teen Services Dept. Head has requested authorization to present this award annually to a deserving student volunteer. All present voted aye on a roll call vote. Motion carried.

**The Board Accepted the Director's Report and the Department Head Reports.**

**Friends of the Library:** Debbie applauded Friends of the Library for doing a such a great job for us. The beautiful landscaping that now graces the front of the building is because of them! The concerts sponsored by Friends of the Library this year have been wonderful and very well attended. Approximately 180 people were at the final April program.

**Change in May Meeting Date:** The next Board Meeting will be May 14 rather than May 17.

**Long Range Planning:** Debbie spoke with Kathy Bergren, Director of the Matteson Public Library. She is willing to assist the Board with as many focus group as they wish.

**Ethics Statement:** Debbie reminded the board members to file their Ethics Statement.

Judy Koch moved to adjourn the April 19, 2012 Board Meeting. Mary Kern seconded. Tom Nowak declared the meeting adjourned at 6:59 p.m.

Submitted by

Joan Ridder, Adm. Asst.