

Lansing Public Library
Board of Trustees
Regular Board Meeting
January 19, 2012
Minutes

President Tom Nowak called the meeting to order at 6:30 P.M.

Present: Carrie Appold, Kelly Campos, Tim Glinski, Judy Koch, Mary Kern, Tom Nowak

Absent: Cecilia Gonzalez

Also Present: Debbie Albrecht, Director
Joan Ridder, Adm. Asst.

Visitors: Norm Eallonardo, ICS

Tom Nowak invited Norm Eallonardo of Independent Construction Services to give the Board the latest update on the Remodeling Project.

Norm Eallonardo distributed Independent Construction Service's monthly progress report and relayed that the building renovation is in the final completion stage. Getting the doors in working order is a top priority right now. Ceiling tile work is expected to begin February 1st and go on for two to three weeks. Signage details are being worked out. New bike racks are being installed soon. Some painting needs to be done as soon as the weather permits.

Tom Nowak thanked Norm Eallonardo for this update, and the meeting continued as indicated on the agenda.

Correspondence: Tom Nowak congratulated Debbie Albrecht on her Lifetime Membership Award from the Lansing Historical Society.

Mary Kern said that she would attend the upcoming Trustee/Legislature Event here at the library.

Financial Report: The Board recognized that 66% of the annual budget has been expended, and we are eight months through the fiscal year. There is currently \$1,782,288.93 in the library account.

Approval of Minutes: Carrie Appold moved and Judy Koch seconded to approve the minutes of the December 13, 2011 Regular Board Meeting. All present voted aye. Motion carried.

Approval of Bills: Carrie Appold moved and Mary Kern seconded to approve the December 2011 bills for the 3rd pay period that month in the amount of \$25,884.96, the January 2012 bills in the amount of \$131,612.06, and the additional January 2012 bills in the amount of \$46,219.47. All present voted aye on a roll call vote. Motion carried.

Friends of the Library: Friends raised \$700 at the recent \$5 Fill-A-Bag Book Sale. The donated books keep rolling into the library, Debbie said.

Director's Report, Department Head Reports: The Board accepted the Director's Report. Debbie informed the Board that there are plans to install spotlights on the west side of the building to curtail further graffiti tagging problems.

Debbie relayed that Kelli Staley has starting working on the E-rate paperwork again in an effort to further reduce the library's monthly telephone and internet costs.

Debbi said she is looking forward to the removal of some of the book shelves in the back of library and the shifting of some other areas. She is happy with the new location of the Biographies around the outside of the atrium. And Debbie commented that she is thrilled that the roof is not leaking for the first time in her memory.

Debbie informed that Board that it is time to start working on writing a new three year Long Range Plan for the library.

Holiday Schedule and Library Board Meeting Schedule for 2012: Judy Koch moved and Kelly Campos seconded to approve adding President's Day to the list of official holidays the library is closed, and therefore moved to close the library on February 20, 2012 this year. All present vote aye. Motion carried.

The next board meeting will be February 16, 2012.

Due to a scheduling conflict, the March 2012 Board meeting will be moved to Tuesday, April 3, 2012. There will also be a meeting on April 19.

Carrie Appold commented that she would be unable to attend February or April meetings.

Judy Koch moved to adjourn the January 19, 2012 Lansing Public Library Board Meeting. Kelli Campos seconded. Motion carried. Tom Nowak declared the meeting adjourned at 7:15 P.M.

Submitted by

Joan Ridder, Adm. Asst.