

Lansing Public Library  
Board of Trustees  
Regular Board Meeting  
October 13, 2011  
Minutes

Tom Nowak called the meeting to order at 6:30 p.m.

Present: Carrie Appold, Kelly Campos, Tim Glinski, Mary Kern, Judith Koch, Tom Nowak.

Also Present: Debbie Albrecht, Director  
Patricia Higgins, Reference Department

Visitors: Daniel Eallonardo, ICS, and Pastor April Haynes Dudley

Daniel Eallonardo went over the status of the construction project. The cold metal work was complete, the fire wall was done, and the skylight was 99% done. The core panels were 3/4<sup>th</sup> complete. The roofer anticipates beginning work the following Tuesday. The window installation was delayed because the glass supplier was changed. The temporary wall around the atrium was ready to be removed and a meeting was held with the painters earlier that day. The future schedule is for the roof to be finished before winter weather. The permit issue had been resolved with the Village. On the financial view #12 was simplified and the amount reduced. Signage was still under discussion. Two financial adjustments were made because of a change order in the material used in the soffit panels and a permit fee. The contingency amount of funds is still available. It was possible yet that the roof and window work might impact the contingency funds. There is a possibility that School Street would have to be closed at some point for the removal of the old windows.

Debbie Albrecht noted that Dan and Norm have been very helpful throughout this construction process.

**Approval of Minutes:** Carrie Appold moved and Judy Koch seconded to approve the minutes of the Sept 15, 2011 Regular Board Meeting. All present voted aye. Motion carried.

**Approval of Bills:** Judy Koch moved and Carrie Appold seconded to approve the October 2011 bills in the amount of \$506,909.50 and the additional October 2011 bills in the amount of \$31,256.26. All present voted aye on a roll call vote. Motion carried.

**The Board accepted the Director and Dept. Heads' Monthly Reports.** Debbie commented on how nice the tree in the atrium looks after it was trimmed by Tony using the scaffolding that the construction workers had in place. Debbie also mentioned that Kindle was recently added to the offerings on OverDrive.

Carrie Appold was pleased by the reference department's materials for job hunters.

**Friends of the Library.** The Friends raised over \$300 at the last book sale. No figures were available yet for the Beggar's Pizza fund-raiser.

**Set Tax Levy for 2012.** Tom Nowak recommended that the tax levy not be raised for 2012. Carrie Appold moved and Tim Glinski seconded that the tax levy for 2012 be kept the same as in 2011. On a roll call vote all voted. Aye. Motion carried.

Judy Koch moved and Carrie Appold seconded to adjourn the October 13, 2011 Regular Board Meeting at 7:20 p.m. All present voted aye. Motion carried.

Submitted by

Patricia Higgins, Reference Librarian