

Lansing Public Library
Board of Trustees
Regular Board Meeting
September 15, 2011
Minutes

Tom Nowak called the meeting to order at 6:50 P.M.

Present: Carrie Appold, Tim Glinski, Judy Koch, Tom Nowak
Mary Kern arrived at 6:55 P.M.

Absent: Kelly Campos, Cecilia Gonzalez

Also Present: Debbie Albrecht, Director
Joan Ridder, Adm. Asst.

Visitors: Norman and Daniel Eallonardo, ICS

Tom Nowak invited Norman and Daniel Eallonardo to go over their Monthly Progress Report on the Building Renovations with the Board. Copies of the report were distributed to the Board. They informed the Board that a lot of the steel work was finished on the roof, the wall panels would start going up on Monday and the skylight work would begin tomorrow. They said the building permit had been approved. Dan explained that several of the items at the bottom of the Issue Log had been or were in the process of being handled.

The Board discussed the possibility of a vertical column for the library sign, and Debbie said she would contact the architect about this idea.

Correspondence: Debbie directed the Board to the Newspaper article spotlighting the library's September 11 Memorial Wall.

Approval of Minutes: Carrie Appold moved and Tim Glinski seconded to approve the minutes of the August 25, 2011 Regular Board Meeting. All present voted aye. Motion carried.

Financial Report: The Village of Lansing registered a balance of \$2,558,520.45 in the library's account as of 9/7/11.

Approval of Bills: Judy Koch moved and Mary Kern seconded to approve the September, 2011 bills in the amount of \$72,670.88 and the additional September, 2011 bills in the amount of \$214,773.61. All present voted aye on a roll call vote. Motion carried.

The Board accepted the Director and Dept. Heads' Monthly Reports. There was discussion about necessary building repairs/improvements noticed during the annual Walk-Around earlier this evening.

It was suggested that perhaps the ceiling be redesigned so that the same frame could be re-engineered and that standard tiles could be used rather than the expensive, custom tiles that are currently required.

Debbie added that she was also thinking of getting a price from the architect for the addition of study rooms at the back of the library.

As a result of this evening's Walk-Around, it was determined that the flagpole and railings should be painted, as well as the courtyard and emergency exit wooden doors.

The Board recognizes that other items will be needing attention at a future date. The concrete is bad at the back of the library; memorial bricks will replace the planter box that is being removed in the front of the library. The carpet and tile are both getting old, and will need to be replaced at some point.

Friends of the Library: Debbie informed the Board that Friends raise \$645 at their recent Fill-a-Bag Book Sale. They currently have \$20,000 set aside for the Landscaping Project.

Vote on Resolution 11-002 to Approve Extension of Ridge Road TIF District:

After President Tom Nowak read Resolution No. 11-002 to approve extension of the Ridge Road TIF District, a roll call vote was taken.

Ayes: 5 -- Carrie Appold, Tim Glinski, Mary Kern, Judy Koch, Tom Nowak
Nays: 0
Absent: 2 -- Kelly Campos, Cecilia Gonzalez

Motion: Carried

Mary Kern moved and Tim Glinski seconded that the Board enter into Executive Session at 7:20 P.M. to discuss personnel issues. All present voted aye. Motion carried.

Mary Kern moved and Judy Koch seconded to adjourn from Executive Session and resume the Regular Board Meeting at 7:25 P.M.

Roll Call: Present: Carrie Appold, Tim Glinski, Mary Kern, Judy Koch, Tom Nowak
Absent: Kelly Campos, Cecilia Gonzalez

Judy Koch moved and Mary Kern seconded that the Library Board of Trustees Secretary sign the paper regarding Paula Else's Leave of Absence. All present voted aye on a roll call vote. Motion carried.

Carrie Appold moved and Judy Koch seconded to adjourn the September 16, 2011 Regular Board Meeting at 7:30 P.M. All present voted aye. Motion carried.

Submitted by

Joan Ridder, Adm. Asst.