

Lansing Public Library
Board of Trustees
Regular Board Meeting
August 25, 2011
Minutes

Carrie Appold called the meeting to order at 6:30 P.M.

Present: Carrie Appold, Kelly Campos, Judy Koch, Mary Kern,

Absent: Tim Glinski, Cecilia Gonzalez, Tom Nowak

Also Present: Debbie Albrecht, Director
Joan Ridder, Adm. Asst.

Visitor: Mayor Norm Abbott, Norman and Daniel Eallonardo, ICS

Vice President Carrie Appold welcomed Mayor Abbott to the Library Board Meeting and invited him to address the Board. Mayor Abbott informed those present that he was at this meeting to request that the Library Board of Trustees support the Village of Lansing's proposal to extend the completion date of the Ridge Road Development Project.

Mayor Abbott informed the Board of the many improvements that have been made in the Village because of the TIF funding, and that without the extension, many future projects in the planning stages would not be able to be completed.

Debbie informed the Mayor that the Board would consider passing a resolution supporting this extension at the September 15 Library Board Meeting. Mayor Abbott told the Board that he would be traveling to Springfield in October to get the final legislation.

Debbie and the board members thanked the Mayor for coming to the meeting and for the information he relayed regarding this project.

Carrie Appold invited Norm and Dan Eallonardo to proceed with their monthly report on the Reconstruction Project. Dan Eallonardo commented that a great deal of work has been done recently, and at this time he is optimistic that the project will be completed on schedule.

ICS began by distributing their monthly progress report to the Board for their review. Dan Eallonardo explained that because water/moisture was found in the roofing, it was necessary to put a vapor barrier down, necessitating a change order in the amount of \$32,564.00, but also eliminating some work that was to be done by CMM.

Acceptance of Change Order: Judy Koch moved and Kelly Campos seconded to accept this Change Order in the amount of \$32,564.00 to Riddiford Roofing. All present voted aye on a roll call vote. Motion carried.

Correspondence: Debbie informed the Board that former Village Treasurer Nancy Noworyta sent a thank you card to the library for the flowers sent to her upon her retirement. Debbie also displayed the photo from the Times of four of the Lansing “Super Readers” standing by lawn signs that were placed in front of their homes in honor of their achievement.

Approval of Minutes: Judy Koch moved and Mary Kern seconded to approve the minutes of July 21, 2011. All present voted aye. Motion carried.

Financial Report: Copies of the Village’s monthly financial ledger for the library were distributed to the Board. Debbie explained that we are now adding most of our check requests to the monthly bill list.

Approval of Bills: Judy Koch moved and Mary Kern seconded to approve the August, 2011 bills in the amount of \$74,268.61 and the additional August, 2011 bills in the amount of \$60,154.55. All present voted aye on a roll call vote. Motion carried.

The Board accepted the Director and Dept. Heads’ Monthly Reports. Debbie commented that there have been multiple staff changes in the last month, and informed the Board that Circulation Dept. Head Paula Else will be resigning in September, as she is moving away from this area.

Approve Staff Changes by Debbie Albrecht: Kelly Campos moved and Judy Koch seconded to authorize Director Debbie Albrecht to replace or reduce the number of library staff without the Board’s approval. All present voted aye. Motion carried.

Debbie informed the Board that because of the Spectrum Scholarship ALA awarded to Rebecca King, the University of Illinois has waived the remainder of her tuition. Not only is she being sent to the ALA Conference, but she is also going to ILA now and her article is going to be featured in Library Magazine.

Friends of the Library: Friends raised \$500 at the last Saturday Book Sale.

The October 20, 2011 Board Meeting was rescheduled for October 13.

The Board approved Debbie’s request to close the Library December 2 for an area In-Service for Staff.

Mary Kern moved and Judy Koch seconded that the Board enter into Executive Session at 7:30 P.M. to discuss personnel issues. All present voted aye. Motion carried.

Judy Koch moved and Kelly Campos seconded to adjourn from Executive Session and resume the Regular Board Meeting at 7:45 P.M.

Roll Call: Present: Carrie Appold, Kelly Campos, Mary Kern, Judy Koch
Absent: Tim Glinski, Cecilia Gonzalez, Tom Nowak

Mary Kern moved and Kelly Campos seconded that Paula Else be granted an Extended Leave of Absence. All present voted aye on a roll call vote. Motion carried.

Carrie Appold moved and Mary Kern seconded to adjourn the August 25, 2011 Regular Board Meeting at 7:50 P.M. All present voted aye. Motion carried.

Submitted by

Joan Ridder, Adm. Asst.