

Lansing Public Library
Board of Trustees
Regular Board Meeting
June 16, 2011
Minutes

Tom Nowak called the meeting to order at 6:30 p.m.

Present: Carrie Appold, Tim Glinski, Judy Koch, Tom Nowak

Absent: Kelly Campos, Cecilia Gonzalez, Mary Kern

Also Present: Debbie Albrecht, Director
Joan Ridder, Adm. Asst.

Visitor: Daniel Eallonardo, ICS

Tom Nowak invited Dan Eallonardo to give the Board an update regarding the building project. Dan informed the Board that someone from Independent Construction would be present at the library's monthly board meetings to provide detailed progress reports until the entire job has been completed. He then distributed the first report and explained each page thoroughly, addressing several questions and comments from the Board. Dan informed the Board that it appears that work will begin on schedule around July 1st.

Correspondence: Debbie distributed the Illinois Public Library FY2012-FY2014 Per Capita and Equalization Aid Grants Requirements to the Board and passed around two articles from the Times pertaining to the Village Board's approval of the bond sale for the library's building project.

Approval of Minutes: Judy Koch moved and Tim Glinski seconded to approve the minutes of the Special Board Meeting of May 11, 2011. All present voted aye. Motion carried.

Financial Report: Debbie reported that the Bond Proceeds of \$1,404,010.94 were shown on the Village Financial Sheet distributed to the board. The other reports were not received from the Village this month.

Approval of Bills: Carrie Appold moved and Judy Koch seconded to approve the additional May, 2011 bills in the amount of \$11,288.37, the June, 2011 bills in the amount of \$66,193.20, and the additional June, 2011 bills in the amount of \$15,899.65. All present voted aye on a roll call vote. Motion carried.

The Board accepted the Director and Department Heads' Monthly Reports.

Debbie informed the Board that Rebecca King was recently awarded a \$5,000.00 scholarship from ALA, along with a trip to the ALA Conference in Anaheim, California next year. Debbie told the Board that this was a great honor for Rebecca, who is currently enrolled in the Master's Program for Library & Information Sciences at the University of Illinois.

Tom Nowak recommended that photos be taken of all four sides of the building now and at various times during the renovation period. These photos could be available on the library website so the public could see the progress as it develops.

The Board commented on the feedback in Maureen's report about the Chat Room program and agreed that it turned out to be a worthwhile venture.

Friends of the Library: Friends raised over \$900 at the recent book sale.

1st Reading of Identity Protection Policy: Debbie explained that this is being implemented to assure the confidentiality of Social Security Numbers. This policy will be put to a vote at the July meeting.

Discussion on Per Capita Requirements: Debbie reviewed some of the requirements for the FY2012 Per Capita Grant that must be filed in the fall. Debbie informed the Board that it is time to write a new Long Range Plan for the library. She relayed that board members are expected to attend a Continuing Education event annually and write their legislators.

Vote on Status of Executive Board Minutes: Carrie Appold moved and Judy Koch seconded to keep the Executive Board Minutes sealed. All present voted aye. Motion carried.

Vote to give Debbie Albrecht Authorization to sign Change Orders up to \$10,000 without Board approval: Carrie Appold moved and Tim Glinski seconded to give Debbie Albrecht authority to sign Change Orders up to \$10,000 without Board approval. All present voted aye on a roll call vote. Motion carried.

Judy Koch moved to adjourn the meeting at 7:20 p.m. Carrie Appold seconded. All present voted aye. Motion carried.

Submitted by

Joan Ridder, Adm. Asst.