

Lansing Public Library
Board of Trustees
Regular Board Meeting
February 17, 2011
Minutes

Carrie Appold called the meeting to order at 6:30 p.m.

Present: Carrie Appold, Kelly Campos, Mary Kern, Judith Koch

Absent: Tim Glinski, Cecilia Gonzalez, Tom Nowak

Also Present: Debbie Albrecht, Director and Patricia Higgins

Items added to the agenda: 1. Contract with Comcast for internet service. 2. Staff in-service day closing.

Visitors: Norm Eallonardo, Dan Eallonardo and Darren Schretter

Building Project Update: Darren Schretter presented the construction documents and materials samples for the board to examine. The plan is to use a 3-color system with preformed panels which would NOT have to be shaped on-site.

They have been meeting with two companies so far to see specifications on materials to put into the bid. The panels are embossed/textured, but will not have the ridges as shown in the sample on hand. There will be no vertical joints. The window and door frames will be anodized aluminum. Darren has representative color samples of the panels. When he gets the exact samples he will send them over. After a very brief discussion the board decided they preferred the darker, bolder color scheme as more likely to avoid soiling. The windows will be clear glass.

The roof needs to be re-examined regarding details of re-ballasting.

The atrium skylight will use translucent crystal finish for improved thermal performance to cover the existing span. The material is designed to allow the spectrum of light that allows for plant growth. Using regular glass is not an option due to costs and the need to meet the 2009 International Energy Code as prescribed by current Illinois law.

The new skylight will eliminate the need for gutters. It will not rest on the existing beams, but will be raised above.

One of the options in the bidding process will be to also specify a smaller canopy to save costs. Another option would be to leave the current east side windows intact. These items will be considered if costs are going too high.

The structural engineer has some concerns about the integrity of the existing masonry when the additional sheathing is added. Some additional steel supports may be needed.

Darren is still awaiting some answers about a duroguard plus clear coat finish on the panels to discourage graffiti.

There was discussion of the placement of the handicapped door, a 3-door system vs. a 2-door configuration. A final decision will be made at a later date.

The canopy will be lighted. It is hoped that existing wiring can be used. A decision will need to be made about lettering on the building. There is a possibility of putting it on the canopy or on the building. If on the building it can be vertical or horizontal.

The emergency door on the west end will need to be replaced using a hollow metal door. The book drop height has to be changed to meet ADA requirements.

The finer points need to be decided soon as the bid process should start in March.

Debbie Albrecht, after discussion with Norm Eallonardo will talk to Stacey Hastings at the Village about insurance needs for the project.

Approval of Minutes: Mary Kern moved and Judy Koch seconded to approve the minutes of the January 20, 2011 Regular Board Meeting. All present voted aye. Motion carried.

Approval of Bills: Mary Kern moved and Kelly Campos seconded to approve the February 2011 bills in the amount of \$76,930.16. All present voted aye on a roll call vote. Motion carried.

The Board accepted the Director and Department Head monthly reports: Debbie Albrecht reported on her meeting with Mayor Abbott and Todd Krzyskowski and then presented the overview of the library construction project to the Village Board on Tuesday. The Village Board will discuss it at a Committee of the Whole meeting on March 8 and anticipate an ordinance vote on March 18. In examining the financial figures Director Albrecht feels the bond can be paid off in a 10-year span.

Ellen Yos is working on a mural in Youth Services. The project is under wraps until it is finished. The Blues concert was a huge success with 75 people attending, in spite of the weather.

Friends of the Library: Due to the construction this year, there will not be a wine tasting nor a block party.

Statement of Economic Interest is Going Online: Debbie advised the Board that the annual required statement is to be filed online this year.

Schedule of Special Meeting in April: The Board will have a special meeting on April 7, 2011 to discuss budget and construction details.

Comcast contract: Cimco, our internet service provider was absorbed by Comcast. Comcast is able to offer the library a new contract with better terms for internet connection. The proposal is for 37 months of service for \$7,556.40, representing a savings of about \$20,000. Judy Koch motioned and Mary Kern seconded to approve the contract with Comcast. All present voted aye on a roll call vote. Motion carried.

Library closing for staff in-service day: Judy Koch motioned and Kelly Campos seconded to approve closing the library on April 8, 2011 so that staff can attend an in-service meeting at the Schaumburg Library.

1st Reading of Identity Protection Policy: Tabled for next meeting.

At 8:11 p.m. the Board entered Executive Session to discuss the ERI Incentive.

At 8:20 the Board returned to regular session.

ERI Incentive: Mary Kern motioned and Judy Koch seconded approving the Library meeting the ERI Incentive as outlined by the Village of Lansing to Wilma Ellison and Irene Sherlund, paying 50% of the gross if they retire by April 30, 2011. All present voted aye on a roll call vote. Motion carried.

Carrie Appold declared the February 17, 2011 meeting adjourned at 8:23 p.m.

Submitted by

Patricia Higgins