

Lansing Public Library  
Board of Trustees  
Regular Board Meeting  
May 20, 2010  
Minutes

President Tom Nowak called the meeting to order at 6:35 P.M.

Present: Carrie Appold, Kelly Campos, Mary Kern, Judy Koch, Tom Nowak

Absent: Tim Glinski, Cecilia Gonzalez

Also Present: Debbie Albrecht, Director  
Joan Ridder, Adm. Asst.

Visitors: Daniel and Norman Eallonardo, Patty Higgins

Tom Nowak called the board meeting to order at 6:35 P.M.

**Approval of Minutes:** Carrie Appold and Tim Glinski seconded to approve the minutes of April 15, 2010. All present voted aye. Motion carried.

**Financial Report:** The Expenditure Guideline showed a balance of \$199,677.92 at the end of the 2009/2010 fiscal year. Debbie relayed that more tax money is expected. As of 5/6/2010, the Village of Lansing showed a balance of \$1,364,559.37 in our account.

**Approval of Bills:** Carrie Appold moved and Judy Koch seconded to approve the “final” April, 2010 bills in the amount of \$14,477.14, the “end” April, 2010 bills in the amount of \$1,880.98, the May bills in the amount of \$57,655.67, and the additional May bills in the amount of \$7,687.85. All present voted aye on a roll call vote. Motion carried.

**Correspondence:** Debbie informed the Board of this month’s correspondence which included information on the Chamber of Commerce’s 44<sup>th</sup> Annual Golf Outing on June 16, and Library Appreciation Night at U.S. Cellular Field.

**Update on Building Inspection by Owner Representative Norm Eallonardo.**

Norman and Daniel Eallonardo reported on their opinion of the condition of the building after their in-depth inspections of the inside and outside area.

Norman Eallonardo explained to the Board that there are several modifications they would recommend: the construction of a thermal barrier on the outside of the building, replacement of the top ribbon windows surrounding the three sides of the building, repairs to the skylight, and the replacement of the existing roof, which is almost eighteen years old.

Tom Nowak made a motion that the Lansing Public Library retain Norman Eallonardo to continue the design process and be paid on an hourly basis for his services. This motion was seconded by Carrie Appold. All present voted aye on a roll call vote. Motion carried.

**The Board accepted the Director's and Department Head's monthly reports.** Debbie informed the Board that the Annual Report is due soon. She requested that President Tom Nowak and Secretary Mary Kern to come in next week to sign the final papers before it is mailed.

**Fee set for Non-Resident Cards for FY10/11** Judy Koch moved and Kelly Campos seconded to set the fee for Non-Resident Cards for FY10/11 at \$153.00. All present voted aye on a roll call vote. Motion carried.

**Fine Amnesty Day June 4, 2010** Kelly Campos moved and Mary Kern seconded that June 4, 2010, the day of our fourth Annual Block Party, be declared Fine Amnesty Day and Lansing Public Library fines up to \$10 per card be waived the entire day if patrons come into the library to handle their account. All present voted aye on a roll call vote. Motion carried.

**Midsummer Night in the Vineyard @ Your Library** Debbie encouraged the Board to attend Friends of the Library's biggest fundraiser of the year, Midsummer Night in the Vineyard @ Your Library on June 25 at 6:30 P.M.

Debbie informed the Board that she is very grateful to Friends of the Library for all they continue to do for the library.

Tom Nowak declared the May 20, 2010 meeting adjourned at 7:25 P.M.

Submitted by

Joan Ridder  
Administrative Asst.