

Lansing Public Library  
Board of Trustees  
Regular Board Meeting  
October 15, 2009  
Minutes

President Tom Nowak called the meeting to order at 6:40 p.m.

Present: Carrie Appold, Tim Glinski, Cecilia Gonzalez, Laura Hyzy, Mary Kern, Judy Koch,  
Tom Nowak

Also Present: Debbie Albrecht, Director  
Joan Ridder, Adm. Asst.

Visitor: Patty Higgins

**Approval of Minutes:** Laura Hyzy moved and Carrie Appold seconded that the minutes of the September 24, 2009 regular Board Meeting be approved as amended. It should read that Debbie should contact Rich Wolf, Director of the Tinley Park Library for the name of the person in charge of next year's Trustee Social. All present voted Aye. Motion carried.

**Financial Report:** The Village of Lansing's current financial report shows a balance of \$571,028.55 in the library's account on October 8. Debbie hopes we will be able to pay our bills without borrowing if the tax bills are mailed out soon and we start getting money in by the beginning of next year.

**Approval of Bills:** Laura Hyzy moved and Judy Koch seconded to approve the October 2009 bills in the amount of \$61,373.95, and the additional October 2009 bills in the amount of \$8,457.97. All present voted aye on a roll call vote. Motion carried.

**Correspondence:** Debbie passed the monthly correspondence around the board table for review by the board members. Mayor Abbott sent a thank you note to Debbie and Sandra for hosting the first "Meet the Mayor" program. A thank you letter was also received from John Wilson, Director of the Lan-Oak Park District for the library's involvement in their first Farmer's Market.

The Board was advised that Supervisor Frank Zaccarelli is hosting a Leadership Luncheon on Wednesday, October 24, at Thornton Township Hall.

Debbie invited the Board to review the packet of information she received from the Chamber.

Village Clerk Patty Eidam advised that village hall will be distributing Welcome Bags to each new Lansing resident containing fliers from local churches, clubs, service organizations and businesses. Library information will be included in this hand-out.

Debbie informed the Board that the village hall employees have a fundraiser for the “Best Decorated Pumpkin” going on. The pumpkins, decorated by the employees, are on display in their lobby until the end of the month. The money that is received will go to our Pennies for Peace project.

**Director’s and Department Head’s Reports:** Laura Hyzy commented that the library staff at Glenwood/Lynwood was very impressed with our statistics when she showed them the report. She informed Debbie that they may be calling her for further information about this soon.

Patty informed the Board of her recent trip to Ft. Wayne, Indiana’s County Library to do genealogy research.

Approximately seventy people attended the “Meet the Mayor” program at the library last Thursday.

Debbie reported that the Pakistani Cultural Event was fabulous. About 125 people attended the program. The Silent Auction that night was a big success; so far \$350 has been collected.

Debbie said that the Walk-a-thon was another profitable, fun day. \$1,000 was raised for Pennies for Peace, and Walk-a-thon t-shirts are still being sold at the Circulation desk for \$5.00.

Debbie informed the Board that Jane Rolen, President of the Calumet City Board, brought over Thaddeus Jones, who is seeking the state representative seat currently held by David Miiller. Debbie gave him a tour of our facilities, and informed him that we are in dire need of replacing all of the windows in the building, but currently do not have the funds to cover this expense.

The 2010/2011 Per Capita Grant application was mailed today.

Debbie requested the Board’s approval to travel to Portland, Oregon next March to attend the PLA Conference. She informed them that the deadline for early registration is in December.

Debbie relayed that she has decided not to complete the Laconi Survey this year as everything has remained the same as last year’s submission.

Debbie informed the Board that plans will go forward for another Wine Tasting at the Library in 2010.

**Friends of the Library:** Debbie advised the Board that Friends continue to do their good work. They raised \$600 at their last book sale, \$250 at the ongoing book sale, and purchased the Walk-a-thon t-shirts, and the delicious food from Tandoor for the Pakistani Cultural Event.

**Approval to Replacement Part-Time Assistant for Adult Services  
and Approval to Replace a Part-Time Assistant in Youth Services in December:**

Laura Hyzy moved and Judy Koch seconded to approve hiring a part-time assistant to replace Donna Moore in Adult Services, and to approve hiring a part-time assistant to replace Jackie Surdyk in Youth Services in December. All present voted aye on a roll call vote. Motion carried.

**Set Tax Levy for 2010:**

Laura Hyzy moved and Carrie Appold seconded to approve increasing the 2010 Tax Levy by 4.5%. All present voted aye on a roll call vote. Motion carried.

Tom Nowak requested the Board enter into Executive Session at 7:15 to discuss personnel matters.

The Board reentered the regular Board Meeting at 7:15 p.m.

Tom Nowak declared the regular Board Meeting adjourned at 7:23 p.m.

Submitted by:

Joan Ridder  
Administrative Asst.