

Lansing Public Library
Board of Trustees
Regular Board Meeting
August 20, 2009
Minutes

President Tom Nowak called the meeting to order at 6:30 p.m.

Present: Carrie Appold, Laura Hyzy, Tim Glinski, Mary Kern, Tom Nowak

Absent: Cecilia Gonzalez, Judy Koch

Also Present: Debbie Albrecht, Director
Joan Ridder, Adm. Asst.

Visitor: Patty Higgins, Maureen Mason

Approval of Minutes: Mary Kern moved and Tim Glinski seconded that the minutes of the July 16, 2009 regular Board Meeting be approved. All present voted Aye. Motion carried.

Financial Report: The Village of Lansing's current financial report shows a balance of \$775,338.36. in the library's account on August 13. Tom Nowak commented that we are 25% through the fiscal year and 20% has been expended. Debbie commented that she has informed the department heads to limit their spending until further notice.

Approval of Bills: Laura Hyzy moved and Carrie Appold seconded to approve the August 2009 bills in the amount of \$87,221.67, and the additional August 2009 bills in the amount of \$3,717.14. All present voted aye on a roll call vote. Motion carried.

Correspondence: Debbie received a thank you letter from T.F. South's Principal Dean Auriemma for having our staff on hand at their Student Registration.

Director's and Department Head's Reports: The Board discussed the reports. Tom Nowak asked Debbie to give the Board more details about the Back to School event. Tim Glinski relayed that he and Officer Aaron Barnes are working with other organizations in the community on this September 21st event. The rain date is September 22. It will be in lieu of what was previously planned for September 9. The Library, Youth Center, Park District are all participating and there will be games, refreshments, raffle prizes, etc. Tim Glinski informed the Board that a grant had been awarded to them from Wal-Mart which would cover some of the cost.

Laura Hyzy commented that she liked the Three Cups of Tea artwork added to September-October newsletter.

The Board concurred with Debbie's decision to hold off on the purchase of a new sprinkler system right now.

Patty Higgins relayed that she will be attending a genealogy seminar in Ft. Wayne, Indiana the third week in September.

Approval of Hiring a Replacement Part-Time Shelver in Youth/Teen Services: Laura Hyzy moved and Carrie Appold seconded to approve the hiring of a new part-time shelver in Youth Services.

All present voted aye. Motion carried.

Library Card Committee Meeting Results: Laura Hyzy and Carrie Appold proposed two changes to the First Reading of "Fees Associated with Use of Lansing Public Library Computers."

Revision to Public Fax Policy: (added to the agenda)

The Board discussed the first reading of the revision to the Public Fax Policy.

Library Policy Committee Update: Debbie relayed that the First Reading of the Updated Library Policy will be distributed to the board members before the next meeting. A vote to approve the new policy will be taken at the September 24 meeting.

Three Cups of Tea Information: Debbie informed the Board of the Pennies for Peace Walk-a-thon and the many other activities planned for the One Book Project. She encouraged board members to let her know if they are able to volunteer at one or more of these events. A full schedule of the activities is on our website.

The next Library Board Meeting which will include the annual "walk around" will be on September 24.

Tom Nowak declared the August meeting adjourned at 7:20 p.m.

Submitted by:

Joan Ridder
Administrative Asst.