

Lansing Public Library  
Board of Trustees  
Regular Board Meeting  
April 16, 2009  
Minutes

Vice-President Laura Hyzy called the meeting to order at 6:30 P. M.

Present: Carrie Appold, Laura Hyzy, Mary Kern, Judy Koch

Absent: Tim Glinski, Cecilia Gonzalez, Tom Nowak

Also Present: Debbie Albrecht, Director  
Joan Ridder, Administrative Asst.

There were no visitors present at this meeting.

In addition to items on this month's Agenda, the board will discuss changing the date of the May meeting and entering into Executive Session to discuss personnel issues.

**Approval of Minutes:** Judy Koch moved and Carrie Appold seconded to approve the minutes from the March 19, 2009 Regular Board Meeting and the minutes from the Special Board Meeting held on April 6, 2009. All present voted aye. Motion carried.

**Financial Report:** Laura Hyzy said that we have spent 81% of the 2008/2009 budget, and we have brought in 97% of the money thus far.

Laura Hyzy thanked Debbie for presenting the new 2009/2010 budget to the Board in such a clear and concise manner.

**Approval of Bills:** Carrie Appold moved and Judy Koch seconded to approve the April 2009 bills in the amount of \$75,115.15 and the Additional April 2009 bills in the amount of \$3,886.74. All present voted aye on a roll call vote. Motion carried.

**Communications:** Debbie extended an invitation to the Board to attend the Lansing Chamber of Commerce Ball on May 9. Debbie said that Sandra Iosue will be representing the library. Debbie will be unable to attend this year.

**The Board discussed the Director's and Department Head Reports:** Debbie relayed information about the Community Meeting organized by Sonja Richardson, a concerned parent, that was held at the library on Saturday, April 11.

She said that she was pleased to see the good turnout (29 attendees,) and was grateful to Tim Glinski, Aaron Barnes, Bob Svencner, Mary DiGrispino, and Regina Titsworth for coming and participating in the meeting while on their own time.

Debbie said she was also happy to see that parents and neighbors were stepping forward to make a difference. Debbie believes this meeting was a good beginning to get the community involved and informed.

Debbie informed the Board that she has told anyone interested in being on the library board that they are welcome to attend one of our board meetings, and suggested they write a letter to the Board informing them that they would like to be a trustee.

**Second Reading of the 2009 Revised Lansing Public Library Board of Trustees Bylaws:** Judy Koch and Carrie Appold seconded to approve the *2009 Revised Lansing Public Library Board of Trustees Bylaws*. All present voted aye. Motion carried.

**Revision of the Lansing Public Library Policy Manual Adopted February 19, 1998:** Debbie distributed copies of the Policy Manual for the Board to review.

**Approval to Close the Library Monday, July 13, 2009, for a Staff In-Service Day To Attend ALA Exhibits at McCormick Place:** Carrie Appold moved and Mary Kern seconded approval to close the library on July 13, 2009 for a Staff In-Service Day. All present voted aye motion carried.

**MLS Trustee Event:** Debbie informed the Board of their opportunity to attend an upcoming trustee event about being an advocate.

**Ethics Statement Filing:** Debbie asked the Board to be sure they filed their Ethics Statements. If this is not done, they will be subject to a large fine.

**May Board Meeting Changed from May 21 to May 14:** Judy Koch moved and Mary Kern seconded that the date of the May meeting be changed from the 21<sup>st</sup> to the 14<sup>th</sup>. All present voted aye. Motion carried.

Laura Hyzy requested that the Board enter into Executive Session at 7:10 p.m. to discuss personnel issues. Roll call was taken when the Board reentered the regular meeting at 7:15 p.m.

Judy Koch moved and Mary Kern seconded that because Youth Services Asst. Librarian JoeAnn Nash is resigning soon to finish her education, Shelver Tracey Hill's promotion to Asst. Librarian be approved and the position of Part-Time Shelver in the Youth Services Dept. be advertised to the public. All present voted aye. Motion carried.

All present voted aye on a roll call vote. Motion carried.

Laura Hyzy declared the regular meeting adjourned at 7:20 p.m.

Submitted by

Joan Ridder, Administrative Asst.