

Lansing Public Library  
Board of Trustees  
Regular Board Meeting  
May 15, 2008  
Minutes

Vice-President Laura Hyzy called the meeting to order at 6:40 p.m.

Present: Carrie Appold, Laura Hyzy, Mary Kern, Cecilia Gonzalez,

Absent: Tom Nowak, Judy Koch

Also Present: Debbie Albrecht, Director  
Joan Ridder, Administrative Asst.

Visitor: Patty Higgins

Debbie requested that two additional items be added to this evening's agenda; obtaining the Board's approval to hire a replacement shelver for long-time staff member Carole Potter, and filling former Trustee Howard Schug's position until the remainder of his term.

**Correspondence:** Debbie displayed the 1<sup>st</sup> place Amateur Marching Certificate presented to the library by the Chamber of Commerce following our participation in the May 3 Good Neighbor Parade. A thank you note was received from the Lansing Pantry and there was a brief discussion about a note in the suggestion box.

**Approval of Minutes:** Cecilia Gonzalez moved and Mary Kern seconded to approve the minutes from the April 17 regular Board Meeting. All present voted aye. Motion carried.

We did receive a few real estate tax payments recently, bringing the total amount collected to within \$25,000 of what was originally estimated. Laura Hyzy commended the library staff for their success in controlling unnecessary spending.

**Approval of Bills:** Carrie Appold moved and Mary Kern seconded to approve the payment of the additional April 2008 bills in the amount of \$20,614.24, the final April 2008 bills in the amount of \$3,624.30, the May 2008 bills in the amount of \$61,125.94, and the additional May 2008 bills in the amount of \$10,841.90. All present voted aye on a roll call vote. Motion carried.

**The Board Discussed the Monthly Director and Department Head Reports.**

Debbie informed the Board that applications are starting to come in for Gail's Guzman's position. The Board was pleased to hear there have been many favorable comments from patrons about the new Reservation Station.

**Friends of the Library:** The Friends made about \$500 from the last book sale and over \$100 from the ongoing sale in the Adult Services Dept. The 1<sup>st</sup> Saturday in June will be the \$5 “Fill-A-Bag” Book Sale.

Friends Treasurer Carole Potter has resigned, as she is moving out of the area. She is being replaced by Marilyn Aiken.

**Block Party:** Debbie inquired as to who might be able to help out at the June 6 Block Party. Mary Kern, Judy Koch, and some of Carrie Appold’s family will be available to assist the staff that evening. Debbie is hoping there will also be a Boy Scout and Girl Scout troop here offering assistance in the game area.

**Midsummer Night in the Vineyard at Your Library:** Laura reminded the Board to support the upcoming Friends of the Library Wine Tasting Fundraiser June 27.

**Discussion of Trustee Howard Schug’s Replacement:** After considerable discussion about the replacement for Howard Schug, it was suggested that we might post the opening on the library website or the library bulletin boards. As per last month’s board discussion, Debbie spoke with Officer Tim Glinski about the vacancy on the board. Debbie informed the Board that he is willing to fill the position until the April ’09 election. Debbie will check with MLS to make sure we are following procedure.

**Shelver Replacement:** Mary Kern moved and Carrie Appold seconded approval for Debbie to hire a part time shelver in the adult section of the library, filling the vacancy caused by Carole Potter’s departure. All present voted aye. Motion carried.

**Discussion of Vacation Policy:** Tabled until June 19 meeting

**Review of Open Meetings Act:** Tabled until June 19 meeting

**Discussion of Behavior Policy:** Tabled until June 19 meeting

Debbie distributed Ethics and Freedom of Information Act data to the Board.

Laura Hyzy declared the meeting adjourned at 7:25 p.m.

Submitted by

Joan Ridder  
Administrative Asst.

